A/57/32

United Nations

Report of the Committee on Conferences for 2002

General Assembly

Official Records
Fifty-seventh Session
Supplement No. 32 (A/57/32)

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United Nations • New York, 2002

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ISSN 0255-1535

[20 September 2002]

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I. Organizational matters

A. Membership

1. The General Assembly, in its resolution 43/222 B of 21 December 1988, decided to retain the Committee on Conferences as a permanent subsidiary organ. Pursuant to the provisions of that resolution, in 2002 the Committee was composed of the following Member States: Argentina, Austria, Benin, Chile, Equatorial Guinea, Ethiopia, Finland, France, Jamaica, Japan, Jordan, Kyrgyzstan, Lithuania, Namibia, Nepal, Peru, the Philippines, the Russian Federation, Sierra Leone, Tunisia and the United States of America.

B. Officers

2. At its organizational session for 2002 (442nd meeting), on 22 March 2002, the Committee elected the following officers to serve in 2002:

Chairman:

Mr. Andrius **Namavicius** (Lithuania)

Vice-Chairpersons:

Mr. Guillermo E. **Kendall** (Argentina)
Mr. Thomas **Schlesinger** (Austria)
Mr. Enrique A. **Manalo** (Philippines)

Rapporteur:

Ms. Radhia **Achouri** (Tunisia)

3. At the same meeting, the Committee agreed in principle that the Chairman would undertake informal consultations with a view to determining the composition of its Bureau in 2003.

C. Organization of work

4. Also at its 442nd meeting, the Committee agreed to follow the guidelines adopted in 1994 and 1995 with regard to consideration of intersessional departures from the approved calendar of conferences and to meet as required to review proposals affecting the schedule of conferences and meetings during sessions of the General Assembly.

5. The Committee convened its substantive session on 9, 11 and 13 September 2002 (443rd to 448th meetings).

6. The Under-Secretary-General for General Assembly Affairs and Conference Services addressed the Committee at the opening of its organizational and substantive sessions. At the substantive session, he introduced the report of the Secretary-General on improving the performance of the Department of General Assembly Affairs and Conference Services (A/57/289), submitted in the context of the Secretary-General's comprehensive review of the work of the Organization.

7. The Assistant Secretary-General for General Assembly Affairs and Conference Services addressed the Committee at its substantive session and introduced the report of the Secretary-General on pattern of conferences (A/57/228 and Add.1 and 2), a single report on all matters of a technical nature requested by the General Assembly that replaced what, in previous years, had been several separate reports.

8. Appreciation was expressed during the substantive session of the Committee about the extensive outreach by the senior management of the Department prior to the session to members of the Committee and groups of Member States to introduce and provide insight into the report of the Secretary-General on improving the performance of the Department of General Assembly Affairs and Conference Services. That, to a large extent, had made possible a thorough discussion during the session of the Committee.

D. Programme of work

9. At its organizational session for 2001, held on 19 April, the Committee had requested the Secretariat to submit a draft agenda for 2002 to the Committee at its organizational session for 2002. At the 442nd meeting, on 22 March 2002, the Committee adopted the proposed agenda (A/AC.172/2002/L.1). At the same meeting, the Committee requested the Secretariat to submit a draft agenda for 2003 at the organizational session for 2003.

E. Participation of observers

10. The following States Members of the United Nations were represented as observers: Algeria, Australia, Bangladesh, Belgium, Canada, Croatia, Denmark, the Islamic Republic of Iran, the

Netherlands, New Zealand, Portugal, Switzerland and the United Kingdom of Great Britain and Northern Ireland.

11. It was recalled that the Committee had established in 1999 and amended in 2001 the following procedure regarding the participation of observers:

> "(c) The observer would be allowed to make one statement on each item on the agenda of the Committee. In addition, the observer would be allowed an opportunity to make a follow-up comment subsequent to receipt of clarifications sought from the Secretariat. The length of the statements by the observer would be limited in accordance with the practices normally followed for the organization of special sessions of the General Assembly."[1]

II. Calendar of conferences and meetings

A. Matters related to and intersessional departures from the approved calendar for 2002

12. The General Assembly, in its resolution 56/242, approved the draft biennial calendar of conferences and meetings of the United Nations for 2002-2003, as submitted by the Committee on Conferences and amended by subsequent decisions taken by the Assembly at its fifty-sixth session. The calendar was issued as document A/AC.172/2002/2.

13. At its 373rd meeting, on 26 August 1994, the Committee had decided that requests for intersessional departures submitted to the Committee should in future be reviewed by the Bureau, in consultation with the Secretariat, for subsequent action.

14. At its 379th meeting, on 23 March 1995, the Committee had agreed that proposed changes to the calendar that did not have programme budget implications could be dealt with by the Secretariat, in consultation with the Bureau of the Committee.

15. At its substantive session of 1995, the Committee had decided that requests for intersessional departures submitted to the Committee that involved a change of venue should be referred to the members for approval. Departures that involved other types of changes, as the Committee had decided at its substantive session of 1994, should be reviewed by the Bureau, in consultation with the Secretariat, for subsequent action.

16. The requests submitted in 2002 for changes of venue or additional sessions or meetings and the action taken by the Committee are set out below.

Organ	*Request*	*Action taken*
Investments Committee	To meet in Accra on 18 and 19 February 2002 and in conjunction with the meeting of the United Nations Joint Staff Pension Board in Rome on 9 and 10 July 2002. The Investments Committee usually meets four or five times a year for one day. One of the meetings is held in conjunction with the meetings of the United Nations Joint Staff Pension Board. The meetings of the Committee are normally held in New York except for the meeting with the Pension Board, which is held wherever the Board convenes, as indicated in document A/49/212, paragraph 70. It has been the tradition for a member of the Investments Committee to host one of its meetings. All expenses are always met by the host at no cost to the United Nations and, as confirmed by the Secretary of the Committee, all expenses incurred in connection with the Investments Committee meetings on 18 and 19 February in Accra are covered by the host country in accordance with past practice, as indicated in document A/49/212, paragraph 71.	Request approved

Organ	*Request*	*Action taken*
Preparatory Committee for the International Conference on Financing for Development	To hold an additional meeting of the Preparatory Committee, subject to the availability of services, on an exceptional basis, in order to adopt the outcome document "Monterrey Consensus" and transmit it to the Conference, and to approve the report of the fourth session of the Preparatory Committee.	Request approved
United Nations Forum on Forests	To convene its second session from 4 to 15 March in New York rather than San Jose, Costa Rica. In its resolution 2001/292, the Economic and Social Council welcomed the offer of the Government of Costa Rica to host this meeting. The Government of Costa Rica, however, informed the Under-Secretary-General for Economic and Social Affairs on 28 January 2002 that, owing to unforeseen circumstances, it was withdrawing its offer to host the Forum. The Bureau of the Forum, at its meeting on 28 January 2002, decided to hold the session at Forum headquarters in New York from 4 to 15 March 2002.	Request approved
Commission on the Status of Women	To hold one additional meeting of the Commission on 25 March 2002 to take action on two more proposals and to finish its work.	Request approved
Fifth Committee	To maintain the four-week duration of its second resumed session, as originally approved in the draft calendar of conferences and meetings, owing to the programme of work of the Committee. Since it was not possible to schedule the four weeks in succession because of the General Assembly special session on children (8-10 May 2002), Conference Services and the Fifth Committee secretariat agreed on the dates of 29 April to 2 May and 13 to 31 May 2002.	Requests approved
	To hold one additional informal meeting of the Committee on 6 June 2002 and a formal meeting on 17 June 2002 to take action on the draft proposals before it and to conclude its work for the session.	
Group of Governmental Experts on Tracing Small Arms and Light Weapons	To convene its first session in Geneva from 1 to 5 July 2002 rather than in New York from 20 to 24 May 2002. Since some members of the Group would participate in the Open-ended Group of Governmental Experts of States Parties to the Convention on Certain Conventional Weapons, scheduled to meet in Geneva from 20 to 24 May 2002, it would be impossible for them also to attend the meeting in New York. Moreover, moving the meeting from New York to Geneva would reduce the cost of holding the meeting owing to the lower cost of travel for some of the experts. Conference Services in Geneva confirmed that it could accommodate the meeting on the dates requested in July.	Request approved

Organ	*Request*	*Action taken*
Advisory Board on Disarmament Matters	To convene the thirty-ninth session of the Board from 17 to 19 July 2002 in Geneva rather than in New York in order to give members the opportunity to confer with participants in the Conference on Disarmament. Moreover, since the Board also serves as the Board of Trustees of the United Nations Institute for Disarmament Research, the Geneva venue permits Board members to be in close contact with the staff of the Institute.	Request approved

B. Adoption of the draft revised calendar of conferences and meetings for 2003

Introduction and overview

17. At its 443rd and 444th meetings, on 9 September 2002, the Committee on Conferences reviewed the draft revised calendar of conferences and meetings for 2003 (A/57/228/Add.1 and 2).

Discussion

18. The view was expressed that integrated management of the calendar of conferences across duty stations was an area of great potential for streamlining. In preparing the calendar for 2004-2005, the Secretariat could be more proactive in scheduling meetings outside the parallel peak periods and, if necessary, could call upon the Committee for a decision.

19. Attention was drawn to the fact that, in addition to meetings financed from the regular budget, the calendar included meetings for which conference services were provided on a reimbursable basis and others for which the programme budget implications had not yet been reviewed by the Fifth Committee and approved by the General Assembly. It would be helpful for the Committee to be able to distinguish those categories when reviewing the calendar.

Conclusions and recommendations

20. **The Committee on Conferences recommended to the General Assembly that it should:**

(a) **Adopt the draft revised calendar of conferences and meetings for 2003, taking into account the various observations of the Committee and on the understanding that the budgetary implications of certain items, appropriately identified in the draft revised calendar, such as decisions and recommendations of the Economic and Social Council adopted at its 2002 substantive session and included in the calendar, would be reviewed by the appropriate legislative bodies;**

(b) **Authorize the Committee to make any adjustments to the calendar of conferences and meetings for 2003 that might become necessary as a result of actions and decisions taken by the General Assembly at its fifty-seventh session.**

21. **The Committee noted with satisfaction that, in drafting the revised calendar of conferences and meetings for 2003, the Secretariat had taken into account the arrangements referred to in General Assembly resolutions 54/248, 55/222 and 56/242 concerning Orthodox Good Friday on 25 April 2003.**

22. **The Committee requested the Secretariat, when issuing the draft revised calendar for 2003 and future calendars, to identify the source of funding for each item and to note clearly those treaty bodies for which exceptions had been made to be funded from the regular budget.**

23. **The Committee invited the Secretary-General, when drafting the biennial calendar of conferences and meetings for 2004-2005, to submit, as appropriate, proposals aimed at further avoiding peak periods at the various duty stations.**

C. Improved utilization of conference-servicing resources and facilities

1. Meeting statistics of United Nations organs and consultations with/letters to bodies concerning utilization of the conference services available to them

Introduction and overview

24. At its 443rd meeting, on 9 September 2002, the Committee on Conferences reviewed statistical data contained in the report of the Secretary-General (A/57/228 and Add.1 and 2) on the planned and actual utilization of conference resources allocated to a core sample of bodies that had met in New York, Geneva, Vienna and Nairobi in 2001. The data included compliance and availability indices for assessing compliance with the submission deadlines for pre-session documentation and availability thereof.

25. In introducing the report, the Assistant Secretary-General for General Assembly Affairs and Conference Services made several cross-references to the report of the Secretary-General entitled "Improving the performance of the Department of General Assembly Affairs and Conference Services" (A/57/289), which addressed documentation-related matters and policies.

26. Also at its 443rd meeting, the Committee considered an oral report by the Chairman on consultations with bodies concerning the utilization of the conference services available to them.

27. In keeping with section II, paragraph 16, of General Assembly resolution 56/242, the Chairman of the Committee reported that he had sent letters to 11 intergovernmental bodies identified as having consistently utilized less than the applicable benchmark figure of their allocated resources during their previous three sessions and had held consultations with their chairpersons and secretaries in an effort to find new and innovative ways of harmonizing the factors of efficiency and the rational use of conference resources.

28. In most cases, the main factor in a low utilization rate was the time lost owing to late starting and/or early ending of meetings. Some chairpersons had expressed dissatisfaction with the methodology of calculating the utilization factor on the grounds that it focused only on the utilization of conference resources while ignoring the ultimate goal of the organs, which was to conduct and finish their business successfully. It was also argued that the methodology was too mechanical for the nature of the mandates of some bodies. However, while the mandates of intergovernmental bodies could not be ignored, the mandate given by the General Assembly to the Committee on Conferences was to oversee the utilization of conference services and, in that regard, the methodology for calculating the utilization factor had served a valuable purpose thus far.

29. Some of the ways in which conference services could be used efficiently by the bodies concerned included: improving the accuracy of advanced planning of the number of fully serviced meetings; opening meetings on time, even without a quorum, if necessary, and discussing other items or holding informal consultations if time remained; avoiding cancellations of meetings or cancelling them well in advance; maximizing the option of scheduling informal consultations with interpretation services; and raising awareness among the membership about the underutilization factors, bearing in mind the discontinuation of night and weekend meetings.

Discussion

30. Concern was expressed about the loss of valuable conference resources as a result of late starts, early endings and cancellations of meetings. Unused resources could have been released instead for meetings of regional and other major groupings of Member States. Members remarked that the underutilization of resources was the result of poor planning, as some committees had a pattern of wasting significant amounts of their allotted time year after year, which seemed to suggest that their allocations were too high.

31. It was explained that the standard three-hour blocks in which interpretation services were provided made it difficult to schedule meetings of shorter duration. The three-hour blocks facilitated the reallocation of whole unused blocks; however, such reallocation required close cooperation of the bureaux and secretariats of bodies.

32. It was also explained that chairpersons of the Committee on Conferences had been holding consultations with intergovernmental bodies year after year on the utilization of the conference services available to them and that very little had been achieved. Certain bodies seemed to lack the will to

cooperate and the arguments they advanced were not convincing. It was time for stricter measures and action, including warning those bodies that their entitlements might be cut.

33. It was suggested that the Committee should identify the main drivers of the shortfall and tailor specific recommendations to those bodies, since heavy users of conference services had a greater impact on the overall utilization rate.

Conclusions and recommendations

34. **The Committee on Conferences noted with deep concern that the overall utilization factor at the four duty stations in 2001 had dropped six points below the benchmark of 80 per cent, with a 14 per cent drop in New York, which accounted for the overall decrease. The equivalent of 307 meetings, 921 hours, had not been utilized in 2001, even though the total number of meetings held at those duty stations had been 300 fewer than in 2000.**

35. **The Committee concluded that the loss of resources was unacceptable. As a first step, meeting planners had examined the reasons for the loss of utilization and the Chairman of the Committee had conducted consultations with the chairpersons of bodies that had been underutilizing their resources for three years in a row. The secretariats and bureaux of those bodies had been urged to consider changes to their programme of work and to introduce discipline in the way they conducted their business. They had also been requested to work more closely with conference services and to adjust their programme of work based on previous patterns for recurring agenda items with a view to reducing waste.**

36. **With regard to changes to the methodology, the Committee considered that the utilization factor (UF) was a complex index that incorporated all the aspects of the meeting ratio (MR) and the planning accuracy factor (PAF) and included utilization of meeting time as a factor as well. It was therefore clearly superior as an overall measurement of utilization to both the MR and the PAF and should thus be kept as the primary index by which utilization performance of intergovernmental bodies was judged.**

37. **The Committee noted the explanation given by some committees that early endings of meetings could be considered a sign of efficiency and stressed that better planning and flexible adjustment of the programme of work were the best way to reduce time lost owing to late starts and early endings of meetings.**

38. **The Committee welcomed the fact that, in a number of cases, the Chairman's consultations with bodies had had a positive impact on the rational and efficient utilization of conference-servicing resources and requested the Chairman to continue to consult on its behalf with the chairpersons of bodies that had consistently utilized less than the applicable benchmark figure of their allocated resources during the previous three sessions, with a view to making appropriate recommendations in order to achieve the optimum utilization of conference-servicing resources.**

39. **The Committee welcomed proposals to improve the utilization of those bodies that failed to reach the benchmark figure. The proposals included setting well-defined and achievable objectives for utilization of allocated resources at the organizational meeting of those bodies, such as establishing a higher minimum number of speakers before scheduling a meeting, voting on items in blocks, having back-up agenda items for their daily programme of work, and planning, at the end of a session, the programme of work for the following session. In that context, the Committee invited further proposals.**

40. **The Committee concluded that, should there be no improvement in the utilization statistics of the most consistent underutilizers, it would consider further steps to remedy the situation and make recommendations thereon to the General Assembly.**

2. Provision of interpretation services to meetings of regional and other major groupings of Member States

Introduction and overview

41. In section II, paragraph 18, of its resolution 56/242, the General Assembly decided to include all necessary resources in the budget for the biennium 2002-2003 to provide interpretation services for meetings of regional and other major groupings of Member States upon request by those groups, on an ad hoc basis, in accordance with established practice, and

requested the Secretary-General to submit to the Assembly at its fifty-seventh session, through the Committee on Conferences, a report on the implementation of that decision.

42. The statistical data and analysis, submitted pursuant to the aforementioned request, dealt with meetings of regional and other major groupings, including a breakdown by regional group. The report covered the period from July 2001 to April 2002 in order to ensure timely issuance of the report, in compliance with the six-week rule.

43. At its 443rd meeting, on 9 September 2002, the Committee on Conferences considered the report of the Secretary-General on the provision of interpretation services to meetings of regional and other major groupings of Member States contained in section II.B (3) of the consolidated report on pattern of conferences (A/57/228 and Add.1 and 2).

Discussion

44. Satisfaction was expressed about the increase in the percentage of meetings held by regional and other major groupings that had been provided with interpretation services during the period from July 2001 to April 2002. It was also noted with satisfaction that, overall, for all four duty stations, 98 per cent of requests for interpretation services had been met.

45. Concern was expressed, however, about the narrative of the conclusion contained in paragraph 34 of the report, which dealt with the provision of budgetary resources for interpretation services. Budgetary recommendations were within the purview of the Fifth Committee, not of the Committee on Conferences.

Conclusions and recommendations

46. **The Committee on Conferences recalled that meetings held by regional and other major groupings of Member States were provided with interpretation services on an ad hoc basis, in accordance with established practice.**

47. **The Committee noted with appreciation that the percentage of requests met for meetings with interpretation in New York by regional and other major groupings of Member States had continued to increase, from 92 per cent during the period 2000-2001 to 97 per cent during the period from July 2001 to April 2002, and that overall, for the four duty stations, 98 per cent of the requests had been met. It encouraged the Secretariat to maintain that positive trend.**

3. Improved utilization of conference-servicing resources and facilities

(a) United Nations Office at Nairobi

Introduction and overview

48. At its 444th meeting, on 9 September 2002, the Committee on Conferences was informed that a report on the facilities at the United Nations Office at Nairobi would be submitted as an addendum to document A/57/228.

49. At its 445th meeting, on 11 September 2002, the Acting Chief of Conference Services at Nairobi participated in a videoconference arranged by the Committee on Conferences, in which he orally reported on the utilization of conference facilities at the United Nations Office at Nairobi and possible improvement thereof.

Discussion

50. The Secretariat informed the Committee that as a result of the establishment of a permanent interpretation service at Nairobi, the number of meetings at which interpretation services had been provided had increased by 23.5 per cent in 2001 and the number of events held by 10 per cent. The severe constraint of adequate facilities posed a serious challenge for any further increase in utilization.

Conclusions and recommendations

51. **The Committee on Conferences welcomed the efforts that had been made during the previous year to improve the utilization of conference services at the United Nations Office at Nairobi, but expressed regret that a written report on the subject had not been made available for consideration.**

(b) United Nations Centre in Bangkok

Introduction and overview

52. At its 444th meeting, on 9 September 2002, the Committee on Conferences considered the report on the utilization of the United Nations Centre in Bangkok

contained in paragraphs 36 to 49 of the report of the Secretary-General on pattern of conferences (A/57/228).

Conclusions and recommendations

53. **The Committee on Conferences welcomed the marked increase in the number of events organized at the United Nations Centre in Bangkok over that of previous years and the projection that in 2002 an even greater number of events would be organized in Bangkok.**

4. Improving the performance of the Department of General Assembly Affairs and Conference Services

Introduction and overview

54. At its 443rd and 444th meetings, on 9 September 2002, the Committee on Conferences considered the report of the Secretary-General on improving the performance of the Department of General Assembly Affairs and Conference Services (A/57/289). In introducing the report, the Under-Secretary-General for General Assembly and Conference Management said that the bold, creative ideas set forth in the report were part of the comprehensive new round of reform for a rejuvenated Secretariat and represented the Department's efforts to change its culture as well as its structure. It intended to become proactive, staying on top of events rather than being at their mercy, through upstream planning, and to operate as an integral whole to achieve full-system benefits, making good use of technological advances. The Department aimed at cost-neutral reform, with redeployment of resources where they would produce the greatest value.

Discussion

Repositioning the Department

55. The view was expressed that the creative and forward-looking proposals contained in the report could significantly change the situation. The frank self-criticism contained in the report and the evident determination of the Secretariat to address the problems identified were commended. So far, the analysis and reforms related primarily to Headquarters. The exercise should be extended to other duty stations, in part to realize the benefits of integrated planning of meetings. The development of instruments and indicators to measure progress would also assist the Committee. The Committee's task was not to micromanage or to second-guess the Secretary-General, but to monitor results.

56. Support was expressed for the proposed forward-planning arrangements with the President of the General Assembly and committee chairpersons. The view was also expressed that the proactive role of the Secretariat should not interfere with the work of the legislative bodies.

57. Support was expressed for the idea of making editorial support available at an early stage. However, reservations were expressed both as to its consequences and as to its practical implementation. In response to questions about the proposals for restructuring editorial services, it was explained that the concept of pre-editing had three applications. First, it would be useful if the editors could work with author departments at an early stage. Secondly, for the sake of the efficiency of the whole system, documents should be edited prior to rather than parallel with translation. Thirdly, the task of editing to ensure concordance between language versions of resolutions would be much better done before adoption rather than after, as in the current system, which would require more editorial help to Member States during the informal consultations stage.

58. In response to queries about the rationale for the integration of the technical-servicing secretariats of the Fifth and Sixth Committees into the Department, it was explained that, in the earlier years of the Organization, technical-servicing secretariat support had been provided from the substantive departments. However, in the first round of reforms, the Secretary-General had decided that the function of a committee secretary was more akin to conference servicing than to substantive support. Consequently, in 1997, the technical-servicing secretariats of all Main Committees except the Fifth and Sixth had been transferred to the Department of General Assembly Affairs and Conference Services. The experiment had proved successful and therefore the decision had been taken to integrate the remaining two secretariats. Since the staff member serving as Secretary of the Sixth Committee had been performing both technical servicing and substantive functions, the technical-servicing secretariat function would have to be separated out for integration into the Department. The Secretary-General had the authority to restructure and regroup the Secretariat, but to the extent that those

actions had an impact on the proposed programme budget, the General Assembly had the right of review.

59. The view was expressed that the new name, Department for General Assembly and Conference Management, was somewhat misleading, since it implied a greater authority than the Department actually had. "Department of General Assembly Affairs and Conference Services Management" would be preferable. The view was also expressed that determining the name of the Department was within the purview of the Secretary-General.

Pursuing full-system benefits

60. The view was expressed that the approach taken towards achieving full-system benefits was a demonstration of leadership. The analysis should be expanded to other duty stations. In response to questions, it was explained that, at some point in the past, library services in New York had been transferred to the Department of Public Information, but at other duty stations they had remained part of conference services. What was found to work for New York was not always appropriate for Geneva, Vienna or Nairobi.

Integrating global management

61. At its 445th meeting, on 11 September 2002, the Committee arranged a videoconference on the topic of integrating global management, in which the Director of the Conference Services Division at Geneva, the Acting Chief of Conference Services at Nairobi and the Chief of Conference Services at Vienna participated. The Under-Secretary-General for General Assembly and Conference Management, introducing the participants, explained that, although the Department had always placed great emphasis on coordination, recently, interaction among duty stations had been greatly stepped up, both at the policy level, through videoconferencing and management retreats, and at the operational level, through nearly daily consultations. Nevertheless, more could certainly be done. The Committee was provided with statistics on vacancy rates at all duty stations.

62. The Committee then engaged in a question-and-answer session on the item with the representatives of the other duty stations, with specific emphasis on electronic management tools and systems for global management, customized information technology support and distance translation.

63. In the light of the statement in paragraph 33 of the report (A/57/289) that the understanding of the Department's leadership role varied from duty station to duty station, some delegations questioned whether too much centralization might result in a lack of flexibility. It was explained that global management entailed not so much centralization as harmonization and consultation. Some members stressed the importance of extending the analysis and reform process to other duty stations. The Secretariat explained that the Department wished to follow the principle of subsidiarity, that is, to exercise policy leadership and ensure consistency in approaches, practices and principles, without interfering in the operational responsibility of the other duty stations.

64. In terms of specifics, the need to harmonize document-tracking systems and to profit from best practices was stressed, wherever developed. The Department should see to it that all duty stations were provided with adequate customized information technology support.

Alleviating the documentation situation

65. The view was expressed that a solution must be found to the problem of summary records which were being issued months and even years after a meeting was held and were thus of little value to Member States. It was a problem for both Member States and managers of the Department. The view was expressed that consideration could be given to the discontinuance of summary records. Notwithstanding this, the view was also expressed that summary records provided a useful tool to Member States. It was suggested that the translators currently assigned to the production of summary records could be reassigned to more urgent translation tasks and their summary record functions assigned to other staff of the Department. The report of the Secretary-General proposed as an alternative that digital recordings could be made of meetings, which could then be stored in a searchable online database. Members cautioned that a digital recording would not provide the synthesis that a summary record provided and that the element of analysis could not easily be replaced. The question should also be asked whether the institutional memory of the Organization could be better preserved by using the current methods or by using new, electronic means of storing information.

66. The question was raised as to why verbatim records had not been included in the review by the

Department and whether their continued production did not also constitute a waste of resources. It was explained, however, that the production of verbatim records was required by the rules of procedure of both the General Assembly and the Security Council and that it was not within the competence of the Secretariat to recommend their discontinuance. In any event, the production of verbatim records of the Security Council was not subject to the same delays as summary records and they were in fact a useful aid to members of the Security Council.

67. It was also explained that the proposals concerning documentation that had been made were intended for implementation in New York in the first instance. If they proved successful, they could then be extended to other duty stations. It was recognized that Headquarters could learn from the best practices at other duty stations as well. The hope was expressed that all of the proposed reforms would be carried out on a cost-neutral basis.

Optimizing the use of technology

68. This item is considered in chapter V of the present report, entitled "Information technology".

Measuring productivity with the current workload standards

Discussion

69. The view was expressed that, while the current workload standards for translators, interpreters and text processors were inadequate — insofar as they measured only quantitative outputs and failed to take into account the quality of the work accomplished, the level of difficulty of the work, and other assignments such as reading background documents, learning new technologies and drafting summary records — some tool of measurement was needed for planning and budgeting purposes and in order to monitor performance.

70. The recently introduced system of results-based budgeting should offer novel ways of measuring the output of the Department. While the work done by translators and interpreters is clearly "intellectual work", it should still be subject to workload standards. It was explained, however, that the Department was not suggesting that workload standards be eliminated for translators and interpreters. It merely sought recognition of the highly complex and intellectual nature of the work performed and questioned whether output should be judged by purely mechanical means such as counting the number of words translated. More complex tools of measurement were needed that would allow for a richer appreciation of what those jobs entailed and programme managers should play a greater role in assessing productivity.

71. Attention was drawn to the potential impact of technological innovations, including computer-assisted translation, voice recognition and voice recording, on the productivity of translators and text processors. While some organizations had already been consulted, it might be useful to consult with a broader range of organizations that employed the services of translators, interpreters and text processors in order to exchange experiences and identify best practices with a view to determining the cost-effectiveness of the services provided.

72. It was explained that the current workload standards for interpreters had been established in negotiations with the International Association of Conference Interpreters and it might therefore be inappropriate to request the Department even to explore the possibility of changing those standards while that agreement remained in force. The most reliable indicator of the quality of interpreters' output was the feedback received from members of the bodies that were consumers of the services provided.

Streamlining the structure of the Department

73. The Committee took note of the measures that the Department had introduced to streamline its structure, namely, making information technology a strategic asset, strengthening the documentation function, grouping meeting support functions, strengthening and integrating editorial support functions and merging the reproduction and distribution functions.

74. It was noted that the streamlining of its structure and the changing of its name were within the exclusive purview of the Department and that the Committee on Conferences should merely take note of the developments.

75. The hope was expressed that conference-servicing departments at other duty stations would take similar steps to streamline their structure.

Conclusions and recommendations

76. The Committee on Conferences commended the Secretary-General for the frank analysis of the operations of the Department of General Assembly Affairs and Conference Services and welcomed the creative solutions put forward and the intention of the Secretary-General to implement without delay the measures falling under his authority as chief administrative officer of the Organization, taking into account the specificities of each duty station.

77. The Committee recommended further consideration of the integrated global management, as referred to in document A/57/289, with due regard to administrative and financial matters.

78. The Committee welcomed the intention of the Secretary-General to develop, as soon as possible, and with the advice and support of the Office of Internal Oversight Services, an implementation plan for the envisaged improvements and trusted that the plan would include progress indicators. The Committee requested that it be apprised on a regular basis of the progress made.

79. The Committee noted the intention to integrate the functions of the technical-servicing secretariats of the Fifth and Sixth Committees into the Department and that the programmatic and financial consequences would be considered by the appropriate bodies of the General Assembly.

80. The Committee requested the Secretary-General to report to the General Assembly as soon as possible but no later than at its fifty-eighth session on possible alternative ways of addressing the issue of summary records.

81. The Committee welcomed the intention of the Secretary-General to improve the current situation of late submission and issuance of documents with the implementation of the new slotting system, in order to comply more effectively with the existing rules on submission and issuance of documentation.

82. The Committee recognized the need to update existing workload standards so as to reflect, inter alia, functions performed by language staff not currently included and the impact of technological innovations.

83. The Committee also recognized the need to develop, where feasible, workload standards for those occupational groups of language services for which there were currently no such standards.

84. The Committee emphasized the potential importance of workload standards for assessing productivity and requested the Secretary-General to update the standards, taking into account the best practices and experience of other bodies and organizations engaged in analogous work and drawing on expert advice, as needed.

85. The Committee further emphasized that, in the light of the complex intellectual nature of the language services, the functions performed could not be evaluated exclusively by workload standards. It therefore invited the Secretary-General to develop further performance indicators in order to evaluate the quality of the functions performed.

86. The Committee requested the Secretary-General to report, as a follow-up to document A/57/289, on how the reform initiative would involve the other major duty stations, taking into account their specificities and operational responsibilities.

87. The Committee requested the Secretary-General, when further developing electronic tools in the context of management and conference servicing, to combine and utilize operational systems already in place so as to avoid duplication.

88. The Committee requested the Secretary-General to provide adequate specialized information technology support for all major duty stations.

D. Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

Introduction and overview

89. At its 443rd meeting, on 9 September 2002, the Committee on Conferences considered the report of the Secretary-General on pattern of conferences (A/57/228), chapter II, section C, and annex III, concerning requests from subsidiary bodies for exceptions to be made to section I, paragraph 7, of General Assembly resolution 40/243, in which the Assembly decided that no subsidiary organ of the General Assembly would be permitted to meet at

United Nations Headquarters during a regular session of the Assembly unless explicitly authorized by the Assembly. Statistical information was also provided on the number of meetings, if any, that the bodies concerned had held during the fifty-sixth session of the Assembly and the efficiency with which they had utilized the resources made available to them. In addition to the bodies listed in the annex, the Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples had requested permission to meet on 17 and 18 September 2002 in order to consider the report on the visit to Tokelau at the invitation of the Government of New Zealand.

Discussion

90. Delegations expressed the view that bodies that had a record of considerable lost meeting time should be more specific about their needs and should not be given blanket approval. Moreover, the Committee's concerns about lost meeting time should be communicated to the bodies concerned. It was explained that scheduling was more flexible when only the number of meetings was anticipated and specific dates were not set. Details of the specific needs were elicited through consultation following approval. Provision of conference services was not guaranteed, but depended on available capacity.

Conclusions and recommendations

91. **The Committee on Conferences endorsed the report of the Secretary-General on pattern of conferences (A/57/228), chapter II, section C, and annex III, as orally amended. It was understood that all such meetings would be allocated conference services on an as-available basis, from within existing resources, in such a way that the work of the General Assembly and its Main Committees was not impeded.**

92. **The Committee requested the Secretariat to communicate to those bodies with particularly low utilization rates their past utilization figures so as to impress upon them the need to avoid wastage of conference services.**

III. Documentation- and publication-related matters

A. Submission of documentation

Introduction and overview

93. The General Assembly, in section III, paragraphs 10 and 11, of its resolution 56/242, requested the Secretary-General to submit a comprehensive report to the Assembly at its fifty-seventh session on measures taken to ensure full implementation of the report on measures taken by the Secretariat to strengthen responsibility and accountability in the submission of documentation (A/56/300) and to develop an effective accountability and responsibility system within the Secretariat in order to ensure timely submission of documents for processing, and to report thereon, through the Committee on Conferences, to the Assembly at its fifty-seventh session.

94. At its 445th meeting, on 11 September 2002, the Committee on Conferences considered the report on the submission of documentation contained in the consolidated report of the Secretary-General on pattern of conferences (A/57/228, paras. 55-70).

Discussion

95. In the context of the report of the Secretary-General on improving the performance of the Department of General Assembly Affairs and Conference Services (A/57/289), it was explained that the Secretariat as a whole bore responsibility for seeking to improve the documentation situation within the area of its authority as Member States did within theirs. In general, the practice of accommodating time-sensitive late submissions over submissions made in accordance with the rules needed to be adjusted. The proposed slotting system for report processing should reverse that pattern, which gave few incentives to early submitters.

B. Distribution of documentation

Introduction and overview

96. In section III, paragraph 5, of its resolution 55/222, the General Assembly decided that there should not be any exemption to the rule that documents must be distributed in all official languages and

emphasized the principle that all documents must be distributed simultaneously in all official languages before they were made available on United Nations web sites.

97. In section III, paragraph 3, of its resolution 56/242, the General Assembly deeply regretted the failure of author departments to abide by section III, paragraph 5, of its resolution 55/222 and requested the Secretary-General to take corrective measures to ensure the full implementation of that provision and to report thereon to the Assembly in the first part of its resumed fifty-sixth session.

98. At its 445th meeting, on 11 September 2002, the Committee on Conferences considered the note by the Secretary-General on simultaneous availability of parliamentary documentation in the six official languages on the United Nations web site (A/C.5/56/37).

Conclusions and recommendations

99. The Committee on Conferences took note of the corrective measures taken by the Secretary-General with regard to making documents available on United Nations web sites before they had been distributed simultaneously in all official languages.

C. Compliance with the regulations concerning page limits

Introduction and overview

100. In its resolution 53/208 B, the General Assembly stressed the need for compliance with existing page limits for documents and requested the Secretary-General to submit to the Committee on Conferences, every two years, updated information on the number and length of documents. The Secretary-General instructed the Under-Secretary-General for General Assembly Affairs and Conference Services not to accept for processing drafts of reports that exceeded the 16-page limit for all reports originating in the Secretariat. Waivers to the page limits would only be granted in exceptional circumstances.

101. At its 445th meeting, on 11 September 2002, the Committee on Conferences considered the report on compliance with the regulations concerning page limits contained in the consolidated report of the Secretary-General on pattern of conferences (A/57/228, paras. 72-86).

Discussion

102. In the context of the report of the Secretary-General on improving the performance of the Department of General Assembly Affairs and Conference Services (A/57/289), the Committee reviewed developments concerning documentation policy and the efforts being made by the Secretariat to encourage author departments to reduce the length of their submissions while maintaining high standards of quality.

Conclusions and recommendations

103. The Committee on Conferences noted that, although the number and proportion of documents issued in accordance with the established and desirable page limits had increased, compliance with the limitation targets for both intergovernmental and Secretariat documents continued to be partial.

104. The Committee also noted that documents which were significantly in excess of the page limit, especially when submitted late, created an additional burden for the processing services and could jeopardize their timely issuance and compromise their quality.

105. The Committee recommended that page limits should be rigorously enforced, as indicated in the report of the Secretary-General on improving the performance of the Department of General Assembly Affairs and Conference Services (A/57/289).

D. Issuance of all documents and publications of the Economic and Social Commission for Western Asia in Arabic and in other working languages of the Commission

Introduction and overview

106. In part III, paragraph 17, of its resolution 56/242 and in paragraph 124 of its resolution 56/253, the General Assembly requested the Secretary-General to ensure fully the issuance of all documents and publications of the Economic and Social Commission

for Western Asia (ESCWA) in Arabic, which was most relevant to the requirements of the Member States of the region, as well as in the other working languages of the Commission, to meet the requirements of readers outside the region, as appropriate, and to report thereon to the Assembly by its fifty-seventh session.

107. In its resolution 56/277, the General Assembly urged ESCWA to comply with all relevant provisions of Commission resolution 44 (IV), whereby it decided that all documents to be submitted to it should, as far as possible, be drafted in Arabic. In addition, it took note of the note by the Secretariat in document A/C.5/56/19 and looked forward to the report of the Secretary-General on the progress achieved in the production of documents and publications in Arabic.

108. At its 445th meeting, on 11 September 2002, the Committee on Conferences considered the report of the Secretary-General on issuance of all documents and publications of ESCWA in Arabic and in other working languages of the Commission contained in the consolidated report of the Secretary-General on pattern of conferences (A/57/228, paras. 87-92).

Discussion

109. Note was taken of the remedial measures that had been introduced in 2002 to improve the situation and of the current situation in ESCWA regarding languages used in the preparation of ESCWA documents and publications.

Conclusions and recommendations

110. **The Committee on Conferences welcomed the promising trend so far and the stated intention of ESCWA to increase the percentage of documents available in Arabic from 47 per cent in 2000-2001 to 80 per cent in 2002-2003 and 100 per cent in 2004-2005.**

IV. Translation- and interpretation-related matters

A. Use of remote interpretation

Introduction and overview

111. In paragraph 108 of its report to the General Assembly at its fifty-sixth session,[2] the Committee on Conferences requested the Secretariat to assess future advances in the videoconferencing and communications areas to determine whether they could offer solutions to the outstanding technical problems of remote interpretation. In paragraph 109, it also requested that a report on developments in those areas, as well as any activities in the field of remote interpretation carried out by other international organizations, be submitted to the Assembly at its fifty-seventh session.

112. At its 445th meeting, on 11 September 2002, the Committee on Conferences considered the report of the Secretary-General on videoconferencing and remote interpretation contained in the consolidated report of the Secretary-General on pattern of conferences (A/57/228, paras. 93-105).

Discussion

113. Note was taken of the outstanding problems related to remote interpretation, including image interruptions and the lack of synchronization between sound and image in integrated services digital network (ISDN) transmissions. While members expressed satisfaction with the quality of the sound and images during the videoconference held earlier in the meeting with duty stations away from Headquarters, videoconferencing did not offer technical solutions to the technical problems of remote interpretation. As a concept, however, remote interpretation remained on the table, although it was still not part of the general picture in international organizations.

114. The view was expressed that the issue of remote interpretation should be examined in the context of a comprehensive study that would assess the impact of the introduction of new technologies on the working conditions of interpreters, including their ability to interact with speakers.

Conclusions and recommendations

115. **The Committee on Conferences noted that, while problems related to the transmission quality of a point-to-point or point-to-multipoint communications link remained, it was likely that in two or three years, the current, less expensive, routinely used ISDN-based videoconferencing technology would be able to solve them and that the remaining problems related to image quality would also be solved.**

116. **The Committee looked forward to the results of the comprehensive cost-benefit analysis on the use of remote interpretation, which would be finalized when information regarding the impact of remote interpretation on the working conditions of interpreters was obtained, together with an evaluation of its impact on the quality of the services provided by the interpreters of the Organization.**

B. Utilization of new technologies

117. This item is considered in chapter V of the present report, entitled "Information technology".

C. Language service posts

1. Temporary assistance posts

118. The Committee was informed that a report would be issued on the conversion of some temporary assistance posts under the agenda item entitled "Programme budget for the biennium 2002-2003".

2. Employment of retirees

119. The Committee was informed that updated information on the subject had been requested under the agenda item entitled "Human resources management".

3. Employment of interpreters with desired language combinations

Introduction and overview

120. In section IV, paragraph 3, of its resolution 56/242, the General Assembly decided to approve, for an initial period of one year, an internal training initiative targeting near-successful candidates in the interpreters' competitive examination who were close to performing at the requisite level but needed additional training.

121. At its 445th meeting, on 11 September 2002, the Committee on Conferences considered the report of the Secretary-General concerning the employment of interpreters with desired language combinations contained in the consolidated report of the Secretary-General on pattern of conferences (A/57/228, paras. 109-117).

Discussion

122. It was recalled that, in 2001, the Committee had supported the training initiative that had been proposed to improve the staffing situation in terms of certain language combinations in the Interpretation Service. Over the long term, it would be less costly to train candidates who could then fill vacant posts than to have recourse to temporary assistance. The whole question of the competitiveness of the Organization's remuneration package should also be examined, since remuneration must be attractive in order to attract qualified candidates. It was noted in that connection that the Organization did not observe the Noblemaire principle, according to which the salaries of international civil servants should be based on those of the comparator civil service.

Conclusions and recommendations

123. **The Committee on Conferences noted with satisfaction the results of the first training exercise, which had taken place in 2001, and supported the continuation of the initiative in a flexible manner.**

124. **The Committee also noted with satisfaction that it had been possible in the current biennium to implement the programme within existing resources.**

V. Information technology

Introduction and overview

125. At its 444th, 445th and 446th meetings, on 9 and 11 September 2002, the Committee on Conferences considered the report of the Secretary-General on pattern of conferences (A/57/228), paragraphs 118 to 139, on information technology, and the report of the Secretary-General on improving the performance of the Department of General Assembly Affairs and Conference Services (A/57/289), paragraphs 41 to 48, on optimizing the use of technology.

126. The major changes that had come about since 2001 in information technology involved, first and foremost, a new policy approach that put information technology in the forefront. A policy decision had been made to move towards complete electronic processing of information. In that context, an important new project was the introduction of the digital recording system to replace dictaphones. Since the Information

Management and Technology Unit had become essential to the progress of the Department, it was to be transferred from the Executive Office to the Office of the Under-Secretary-General for General Assembly and Conference Management and its functions would be broadened to cover a full range of information and communications technology services.

Discussion

127. The Committee emphasized that it was essential for the Organization to keep abreast of cutting-edge technology. Information technology in particular would have an impact on global management.

128. In response to concerns expressed, the Secretariat reassured the Committee that all the projects of the Department were part of the overall information technology plan of the Organization, thus avoiding fragmentation of the process. Some technology projects would be implemented within the context of the capital master plan, although it might be found advisable to move the schedule for some projects forward.

129. Regarding the timing of some changes, it was explained that the new format of the *Journal* with electronic links appeared on the first day of the fifty-seventh session of the General Assembly and the technology would eventually be extended to other duty stations.

130. In response to questions about the projected costs, it was explained that, on the basis of very rough estimates, the Department expected the proposals and projects described in the two reports to be cost-neutral overall, with some shifting of personnel and resources.

131. Questions were raised about the relative merits of the Documents Control and Productivity Monitoring System (DCPMS) used at the United Nations Office at Vienna and the e-DRITS system used in New York.

132. A number of delegations expressed satisfaction about the manifest improvement in the technical quality of videoconferencing and enthusiasm for its potential cost-saving applications. It was mentioned that the Secretary-General was to prepare a report on videoconferencing applicable to the Organization as a whole.

133. Interest was expressed in a cost analysis of a global database for interpreters, text processors and translators.

Conclusions and recommendations

134. The Committee stressed that information technology was essential in achieving integrated global management of conference services.

135. The Committee on Conferences welcomed the updated information contained in the report (A/57/228) on a number of information technology projects and requested the Secretariat to ensure the dovetailing of the Department's projects with the overall strategy of the Organization and their compatibility with the capital master plan. As the report of the Secretary-General on improving the performance of the Department (A/57/289) made clear, information technology projects were crucial to achieving the goal of servicing Member States more efficiently. The Committee underlined the need to give priority to projects that had the potential for improving department-wide productivity without sacrificing quality.

136. The Committee requested the Secretary-General to report in 2003 on the implementation of the information technology projects of the Department.

137. The Committee requested the Secretariat to study the relative merits of the document tracking systems currently in use in the different duty stations and the possibility of combining the best features of each.

138. The Committee also requested the Secretariat to make more extensive use of videoconferencing in meetings, in view of the improvements in the technology, in order to increase the contact between intergovernmental bodies and Secretariat officials posted away from Headquarters, while achieving cost savings.

Notes

[1] See *Official Records of the General Assembly, Fifty-fourth Session, Supplement No. 32* (A/54/32), para. 172, and ibid., *Fifty-sixth Session, Supplement No. 32* (A/56/32), para. 10.

[2] *Official Records of the General Assembly, Fifty-sixth Session, Supplement No. 32* (A/56/32).

Annex

Draft revised calendar of conferences and meetings of the United Nations and of the principal organs of the specialized agencies, the International Atomic Energy Agency and treaty bodies established under the auspices of the United Nations for 2003

The following abbreviations are used in the present annex:

In the column headed "Organ"

ECA	Economic Commission for Africa
ECE	Economic Commission for Europe
ECLAC	Economic Commission for Latin America and the Caribbean
ESCAP	Economic and Social Commission for Asia and the Pacific
ESCWA	Economic and Social Commission for Western Asia
FAO	Food and Agriculture Organization of the United Nations
IAEA	International Atomic Energy Agency
ICAO	International Civil Aviation Organization
ICSC	International Civil Service Commission
IFAD	International Fund for Agricultural Development
ILO	International Labour Organization
IMF	International Monetary Fund
IMO	International Maritime Organization
INSTRAW	International Research and Training Institute for the Advancement of Women
ITU	International Telecommunication Union
UNCCD	United Nations Convention to Combat Desertification
UNCITRAL	United Nations Commission on International Trade Law
UNCTAD	United Nations Conference on Trade and Development
UNDP	United Nations Development Programme
UNEP	United Nations Environment Programme
UNESCO	United Nations Educational, Scientific and Cultural Organization
UNFCCC	United Nations Framework Convention on Climate Change
UNFPA	United Nations Population Fund

UNHCR	Office of the United Nations High Commissioner for Refugees
UNICEF	United Nations Children's Fund
UNIDO	United Nations Industrial Development Organization
UNITAR	United Nations Institute for Training and Research
UNRWA	United Nations Relief and Works Agency for Palestine Refugees in the Near East
UNU	United Nations University
UPU	Universal Postal Union
WFP	World Food Programme
WHO	World Health Organization
WIPO	World Intellectual Property Organization
WMO	World Meteorological Organization

In the column headed "Membership"

G	Governments
E	Experts
ST	Secretariat or secretariats

In the column headed "Servicing"

I	Interpretation
T	Translation
PV	Verbatim records
SR	Summary records
A	Arabic
C	Chinese
E	English
F	French
R	Russian
S	Spanish

A. Draft revised calendar of conferences and meetings of the United Nations, 2003

(as at August 2002)

Organ		*Date (2003)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
1.	Military Staff Committee [Charter]	3 January, once every fortnight thereafter	New York	5 G	I (CEFR)	T	PV	Every second Friday
2.	Economic and Social Council, election of Bureau [Charter]	7 January	New York	54 G	I (ACEFRS)	T	SR	
3.	Committee on Non-Governmental Organizations, resumed 2002 session [Economic and Social Council decision 2002/224]	8-24 January	New York	19 G	I (ACEFRS)	T	-	
4.	UNICEF, Executive Board, first regular session [General Assembly resolutions 57 (I) and 48/162]	13-17 January	New York	36 G	I (ACEFRS)	T	-	
5.	UNCTAD, Working Party on the medium-term plan and the programme budget [UNCTAD resolution 114 (V) and Trade and Development Board decision 156 (XVII)]	13-17 January and 17-21 March	Geneva	[b]	I (ACEFRS)	T	-	One or two sessions per year
6.	Ad Hoc Committee on the elaboration of a convention against corruption, fourth session [General Assembly resolution 56/260]	13-24 January	Vienna	189 G	I (ACEFRS)	T	-	
7.	Committee on the Elimination of Discrimination against Women, twenty-eighth session [General Assembly resolutions 34/180 and 51/68]	13-31 January	New York	23 E	I (ACEFRS)	T	SR	Two sessions per year
8.	Committee on the Rights of the Child, thirty-second session [General Assembly resolutions 44/25, 47/112 and 49/211]	13-31 January	Geneva	10 E	I (ACEFRS)	T	SR	Three sessions per year
9.	UNCTAD, Commission on Investment, Technology and Related Financial Issues [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	20-24 January	Geneva	[b]	I (ACEFRS)	T	-	
10.	United Nations Voluntary Trust Fund on Contemporary Forms of Slavery, Board of Trustees [General Assembly resolution 46/122]	20-24 January	Geneva	5 E	I (EFS)	T	-	One session per year
11.	UNDP and UNFPA, Executive Board, first regular session [General Assembly resolutions 2029 (XX) and 48/162]	20-29 January	New York	36 G	I (ACEFRS)	T	-	
12.	Conference on Disarmament, first part [General Assembly resolutions 1722 (XVI), S-10/2 and 34/83 L]	20 January-28 March	Geneva	61 G	I (ACEFRS)	T	PV	One session in three parts per year
13.	United Nations Scientific Committee on the Effects of Atomic Radiation, fifty-first session [General Assembly resolution 913 (X)]	27-31 January	Vienna	21 G	I (CEFRS)	T	-	One session per year

Organ		Date (2003)	Location	Membership	Servicing[a]			Periodicity
14.	Economic and Social Council, organizational session [Charter]	29 January-1 February	New York	54 G	I (ACEFRS)	T	SR	One session per year
15.	Joint Meeting of the Executive Boards of UNDP/UNFPA, UNICEF and WFP [General Assembly resolution 52/12 B]	January (1 day)	New York	36 G/36 G/36 G	I (ACEFRS)	T	-	
16.	Consultative Committee on the United Nations Development Fund for Women, forty-third session [General Assembly resolutions 31/133 and 39/125]	January	New York	5 G	-	-	-	One session per year
17.	Advisory Board on Disarmament Matters [General Assembly resolution 37/99 K]	January/February (3-4 days)	New York	20 E	I (ACEFRS)	T	-	Two sessions per year
18.	United Nations seminar on assistance to the Palestinian people [General Assembly resolution 56/33]	January/February (3 days)	To be determined	To be determined	I (AEF)	T	-	
19.	United Nations Staff Pension Committee [General Assembly resolution 248 (III)]	January/February (1 meeting)	New York	12 E	-	-	-	Three sessions of one meeting each per year
20.	Committee on the Elimination of Discrimination against Women, pre-sessional working group [General Assembly resolutions 45/124, 47/94 and 51/68]	3-7 February	New York	4 E	I (EFS)	T	-	Two sessions per year
21.	Committee on the Elimination of Discrimination against Women, Optional Protocol [General Assembly resolution 55/70]	3-7 February	New York	5 E	-	T	-	Two sessions per year
22.	Commission on Human Rights, working group of experts on people of African descent [Economic and Social Council decision 2002/270]	3-7 February	Geneva	5 E	I (ACEFRS)	T	-	
23.	Committee on the Rights of the Child, pre-sessional working group [General Assembly resolutions 44/25, 47/112 and 49/211]	3-7 February	Geneva	5 E	I (ACEFRS)	T	-	Three sessions per year
24.	UNCTAD, Commission on Trade in Goods and Services, and Commodities [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	3-7 February	Geneva	[b]	I (ACEFRS)	T	-	
25.	International Narcotics Control Board, seventy-sixth session [Single Convention on Narcotic Drugs of 1961, article 11]	3-7 February	Vienna	13 E	I (ACEFRS)	T	-	Two or three sessions per year
26.	UNEP, Governing Council, twenty-second session/Global Ministerial Environment Forum [General Assembly resolutions 2997 (XXVII) and 42/185]	3-7 February	Nairobi	58 G	I (ACEFRS)	T	-	One session every two years
27.	Advisory Committee on Administrative and Budgetary Questions [General Assembly resolution 173 (II)]	4 February-28 March	New York	16 E	I (ACEFRS)	T	-	Three sessions per year

Organ		Date (2003)	Location	Membership	Servicing[a]			Periodicity
28.	Ninth Meeting of the States Parties to the Convention on the Rights of the Child [General Assembly resolution 44/25]	10 February	New York	191 G	I (ACEFRS)	T	SR	One session every two years
29.	Commission on Human Rights, Working Group on Situations [Economic and Social Council resolution 1990/41]	10-14 February	Geneva	5 E	I (EFRS)	T	-	One session per year
30.	WFP, Executive Board, first regular session [Economic and Social Council decision 1995/227 and General Assembly resolution 50/8][f]	10-14 February	Rome	36 G	I (ACEFRS)	T	-	
31.	Commission for Social Development, forty-first session [Economic and Social Council resolutions 10 (II), 1139 (XLI) and 1996/7]	10-21 February	New York	46 G	I (ACEFRS)	T	-	One session per year
32.	Special Committee on Peacekeeping Operations and its Working Group, substantive session [General Assembly resolution 48/42]	10 February-7 March	New York	110 G	I (ACEFRS)	T	-	One session per year
33.	UNCTAD, Commission on Enterprise, Business Facilitation and Development [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	17-21 February	Geneva	[b]	I (ACEFRS)	T	-	
34.	Committee on the Peaceful Uses of Outer Space, Scientific and Technical Subcommittee, fortieth session [General Assembly resolution 1472 A (XIV)]	17-28 February	Vienna	61 G	I (ACEFRS)	T	-	One session per year
35.	Investments Committee [General Assembly resolution 248 (III)]	24-25 February	New York	11-12 E	-	-	-	Four or five meetings per year
36.	United Nations Voluntary Fund for Indigenous Populations, Board of Trustees [General Assembly resolution 40/131]	24-26 February	Geneva	5 E	I (EFRS)	T	-	One session per year
37.	UNCITRAL, Working Group on Insolvency Law, twenty-eighth session [General Assembly resolution 33/92]	24-28 February	New York	36 G	I (ACEFRS)	T	-	Two sessions per year
38.	Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples [General Assembly resolution 1654 (XVI)]	February/March	New York	25 G	I (ACEFRS)	T	SR[c]	
39.	UNCITRAL, Working Group on Security Interests, third session [General Assembly resolution 33/92]	3-7 March	New York	36 G	I (ACEFRS)	T	-	Two sessions per year
40.	Group of governmental experts on tracing (illicit small arms and light weapons), second session [General Assembly resolution 56/24 U]	3-7 March	Geneva	25 E	I (ACEFRS)	T	-	
41.	Commission on the Status of Women, forty-seventh session [Economic and Social Council decision 1999/257]	3-14 March	New York	45 G	I (ACEFRS)	T	-	One session per year

	Organ	*Date (2003)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
42.	General Assembly, Fifth Committee, resumed session [Charter]	3-28 March	New York	189 G	I (ACEFRS)	T	SR	
43.	Statistical Commission, thirty-fourth session [Economic and Social Council resolution 1999/8]	4-7 March	New York	24 G	I (ACEFRS)	T	-	One session per year
44.	Human Rights Committee, Working Group on Communications [General Assembly resolution 2200 A (XXI)]	10-14 March	New York	9 E	I (EFRS)	T	-	Three sessions per year
45.	Ad Hoc Committee on the elaboration of a convention against corruption, fifth session [General Assembly resolution 56/260]	10-21 March	Vienna	189 G	I (ACEFRS)	T	-	
46.	Group of Governmental Experts on the United Nations Register of Conventional Arms [General Assembly resolution 55/33 U]	17-21 March	New York	25 E	I (ACEFRS)	T	-	
47.	Human Rights Committee, seventy-seventh session [General Assembly resolution 2200 A (XXI)]	17 March-4 April	New York	18 E	I (AEFRS)	T	SR	Three sessions per year
48.	Commission on Human Rights, fifty-ninth session [Economic and Social Council resolution 9 (II)]	17 March-24 April[d]	Geneva	53 G	I (ACEFRS)	T	SR	One session per year
49.	UNCITRAL, Working Group on Privately-Financed Infrastructure Projects, sixth session [General Assembly resolution 33/92]	24-28 March	New York	36 G	I (ACEFRS)	T	-	Two sessions per year
50.	Committee on the Peaceful Uses of Outer Space, Legal Subcommittee, forty-second session [General Assembly resolution 1472 (XIV)]	24 March-4 April	Vienna	61 G	I (ACEFRS)	T	SR[c]	One session per year
51.	UNCITRAL, Working Group on Transport Law, eleventh session [General Assembly resolution 33/92]	31 March-4 April	New York	36 G	I (ACEFRS)	T	-	Two sessions per year
52.	Commission on Population and Development, thirty-sixth session [Economic and Social Council resolutions 150 (VII), 87 (LVII) and 1995/55]	31 March-4 April	New York	47 G	I (ACEFRS)	T	-	One session per year
53.	Disarmament Commission [General Assembly resolution S-10/2]	31 March-17 April	New York	189 G	I (ACEFRS)	T	PV	One session per year
54.	Committee on the Elimination of Racial Discrimination, sixty-second session [General Assembly resolution 2106 A (XX)]	March (3 weeks)	Geneva	18 E	I (CEFRS)	T	SR	Two sessions per year
55.	Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991), forty-seventh session[f]	March (3 days)	Geneva	15 G	I (ACEFRS)	T	SR	Four sessions per year
56.	United Nations Asian meeting on the question of Palestine [General Assembly resolution 56/33]	March (3 days)	To be determined	To be determined	I (AEF)	T	-	

Organ		Date (2003)	Location	Membership	Servicing[a]			Periodicity
57.	United Nations System Chief Executives Board for Coordination, first regular session [Economic and Social Council decision 2001/321]	March (2 days)	To be determined	26 ST	I (EF)	T	-	Two sessions per year
58.	Committee of Permanent Representatives to UN-Habitat [General Assembly resolution 56/206]	March (1 day)	Nairobi	58 G	I (ACEFRS)	T	-	Four meetings per year
59.	ESCAP, fifty-ninth session [Economic and Social Council resolutions 37 (IV), 69 (V) and 723 B (XXVIII)]	March/April[g] (7 days)	Bangkok	51 G	I (CEFR)	T	-	One session per year
60.	INSTRAW, Board of Trustees, twenty-third session [General Assembly resolutions 33/187 and 34/157][f]	March/April[g] (1 week)	Santo Domingo	11 E	I (EFS)	T	-	One session per year
61.	Committee for the United Nations Population Award [General Assembly resolution 36/201]	March/April[g] (2 days)	New York	10 G	I (EFS)	T	-	One session per year
62.	UNEP, Committee of Permanent Representatives, eighty-second meeting [Governing Council decision 13/2]	March/April[g] (1 day)	Nairobi	58 G	I (ACEFRS)	T	-	Four sessions per year
63.	United Nations Staff Pension Committee [General Assembly resolution 248 (III)]	March/April[g] (1 meeting)	New York	12 E	-	-	-	Three sessions of one meeting each per year
64.	Committee for Development Policy, fifth session [Economic and Social Council resolution 1998/46]	7-11 April	New York	24 E	I (ACEFRS)	T	-	One session per year
65.	Advisory Group of the United Nations Trust Fund for the International Decade of the World's Indigenous People [General Assembly resolution 48/163]	7-11 April	Geneva	10 E	I (ES)	T	-	
66.	Commission on Narcotic Drugs, forty-sixth session [Economic and Social Council resolutions 9 (I) and 1991/39]	8-17 April	Vienna	53 G	I (ACEFRS)	T	-	One session per year
67.	Committee of the Whole of the Commission on Narcotic Drugs [Economic and Social Council resolution 1991/39]	8-17 April (4 days)	Vienna	53 G	I (ACEFRS)	T	-	One session per year
68.	ICSC, fifty-sixth session [General Assembly resolution 3357 (XXIX)]	14-24 April	New York or To be determined	15 E	I (EFRS)	T	-	Two sessions per year
69.	Commission on Human Rights, Working Group on Enforced and Involuntary Disappearances, sixty-ninth session [Economic and Social Council decision 2001/221]	21-24 April	New York	5 E	I (AEFS)	T	-	
70.	Commission on the Limits of the Continental Shelf [annex II, article 2 (5), of the United Nations Convention on the Law of the Sea]	28 April-2 May	New York	21 E	I (ACEFRS)	T	-	Two sessions per year
71.	Committee on Information, twenty-fifth session [General Assembly resolution 33/115 C]	28 April-9 May	New York	98 G	I (ACEFRS)	T	-	One session per year

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
72.	Preparatory Committee for the 2005 Review Conference of the States Parties to the Treaty on the Non-Proliferation of Nuclear Weapons, second session [General Assembly resolution 55/33 D][f]	28 April-9 May	Geneva	187 G	I (ACEFRS)	T	-	
73.	Economic and Social Council, resumed organizational session [Charter]	29-30 April	New York	54 G	I (ACEFRS)	T	SR	
74.	UNITAR, Board of Trustees, forty-first session [General Assembly resolutions 1934 (XVIII) and 47/227]	April (1 week)[g]	Geneva	28 E	I (AEFRS)	T	-	One session per year
75.	Committee against Torture, pre-sessional working group [General Assembly resolution 56/44]	April (1 week)[g]	Geneva	4 E	I (EFRS)	T	-	
76.	United Nations Latin American and Caribbean meeting on the question of Palestine [General Assembly resolution 56/33]	April (3 days)[g]	To be determined	To be determined	I (EFS)	T	-	
77.	Commission on Sustainable Development, organizational session [Economic and Social Council resolution 1997/63]	April (1 day)[g]	New York	53 G	I (ACEFRS)	T	-	One session per year
78.	Committee on Non-Governmental Organizations [Economic and Social Council resolutions 3 (II) and 1296 (XLIV) and decisions 1995/304 and 1997/297]	April/May[g] (3 weeks)	New York	19 G	I (ACEFRS)	T	-	One session per year
79.	Committee on Economic, Social and Cultural Rights, thirtieth session [Economic and Social Council resolutions 1982/33, 1985/17 and 1995/39]	April/May[g] (3 weeks)	Geneva	18 E	I (AEFRS)	T	SR	Two sessions per year
80.	Commission on Sustainable Development, eleventh session [Economic and Social Council decision 1993/207]	April/May[g] (2-3 weeks)	New York	53 G	I (ACEFRS)	T	-	One session per year
81.	Committee against Torture, thirtieth session [General Assembly resolution 39/46 A]	April/May[g] (2 weeks)	Geneva	10 E	I (EFRS)	T	SR	Two sessions per year
82.	UNCITRAL, Working Group on Electronic Commerce, forty-first session [General Assembly resolution 33/92]	5-9 May	New York	36 G	I (ACEFRS)	T	-	Two sessions per year
83.	Commission on Science and Technology for Development, sixth session [General Assembly resolution 46/235 and Economic and Social Council resolution 1993/75]	5-9 May	Geneva	33 G	I (ACEFRS)	T	-	One session per year
84.	Commission on Human Rights, Working Group on Arbitrary Detention, thirty-sixth session [Economic and Social Council decision 2000/263]	5-9 May	Geneva	5 E	I (EFS)	T	-	
85.	Governing Council of the United Nations Human Settlements Programme, nineteenth session [Economic and Social Council resolution 1978/1 and General Assembly resolution 56/206]	5-9 May	Nairobi	58 G	I (ACEFRS)	T	-	One session every two years
86.	General Assembly, Fifth Committee, resumed session [Charter]	5-30 May	New York	189 G	I (ACEFRS)	T	SR	

	Organ	Date (2003)	Location	Membership	Servicing[g]			Periodicity
87.	International Law Commission, fifty-fifth session [General Assembly resolution 174 (II)]	5 May-6 June and 7 July-8 August	Geneva	34 E	I (ACEFRS)	T	SR	One session per year
88.	International Law Seminar [General Assembly resolution 49/51]	June-July (3 weeks)	Geneva	30 E	I (EFS)	-	-	One session per year
89.	Advisory Committee on Administrative and Budgetary Questions [General Assembly resolution 173 (II)]	6 May-18 July	New York	16 E	I (ACEFRS)	T	-	Three sessions per year
90.	Investments Committee [General Assembly resolution 248 (III)]	12-13 May	New York	11-12 E	-	-	-	Four or five meetings per year
91.	UNCITRAL, Working Group on Arbitration, thirty-eighth session [General Assembly resolution 33/92]	12-16 May	New York	36 G	I (ACEFRS)	T	-	Two sessions per year
92.	WFP, Executive Board, second regular session [Economic and Social Council decision 1995/227 and General Assembly resolution 50/8][f]	12-16 May	Rome	36 G	I (ACEFRS)	T	-	
93.	Group of Governmental Experts on the United Nations Register of Conventional Arms [General Assembly resolution 55/33 U]	12-23 May	New York	25 E	I (ACEFRS)	T	-	
94.	Permanent Forum on Indigenous Issues [Economic and Social Council resolution 2000/22]	12-23 May	New York	16 E	I (ACEFRS)	T	-	One session per year
95.	Conference on Disarmament, second part [General Assembly resolutions 1722 (XVI), S-10/2 and 34/83 L]	12 May-27 June	Geneva	61 G	I (ACEFRS)	T	PV	One session in three parts per year
96.	Commission on Crime Prevention and Criminal Justice, twelfth session [Economic and Social Council resolution 1992/1]	13-22 May	Vienna	40 G	I (ACEFRS)	T	-	One session per year
97.	Commission on Crime Prevention and Criminal Justice, parallel meetings for informal consultations and working groups [Economic and Social Council decision 1997/232]	13-22 May (12 meetings)	Vienna	40 G	I (ACEFRS)	T	-	
98.	WFP, Executive Board, annual session [Economic and Social Council decision 1995/227 and General Assembly resolution 50/8][f]	19-23 May	Rome	36 G	I (ACEFRS)	T	-	
99.	Committee on the Rights of the Child, thirty-third session [General Assembly resolutions 44/25, 47/112 and 49/211]	19 May-6 June	Geneva	10 E	I (ACEFRS)	T	SR	Three sessions per year
100.	United Nations Forum on Forests [Economic and Social Council resolution 2000/35 and decision 2001/218]	26 May-6 June	Geneva	193 G	I (ACEFRS)	T	-	
101.	International Narcotics Control Board, seventy-seventh session [Single Convention on Narcotic Drugs of 1961, article 11]	26 May-6 June	Vienna	13 E	I (ACEFRS)	T	-	Two or three sessions per year

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
102.	High-level Committee on the Review of Technical Cooperation among Developing Countries, thirteenth session [General Assembly resolution 33/134]	27-30 May	New York	193 G	I (ACEFRS)	T	-	One session every two years
103.	Commission on Human Rights, Subcommission on the Promotion and Protection of Human Rights, Working Group on Minorities [Economic and Social Council resolution 1998/246]	May (1 week)	Geneva	5 E	I (ACEFRS)	T	-	One session per year
104.	ECE, fifty-eighth session [Economic and Social Council resolution 36 (IV)]	May (4 days)	Geneva	55 G	I (EFR)	T	-	One session per year
105.	ESCWA, Preparatory Committee [Economic and Social Council resolution 1994/26]	May (3 days)	Beirut	13 G	I (AEF)	T	-	One session every two years
106.	Regional seminar to review the situation in Non-Self-Governing Territories under the Second Decade on the Eradication of Colonialism [General Assembly resolution 55/147]	May (3 days)	To be determined	To be determined	I (EFS)	T	-	One session per year
107.	ESCWA, twenty-second session [Economic and Social Council resolutions 1818 (LV), 2089 (LXIII) and 1994/26]	May (2 days)	Beirut	13 G	I (AEF)	T	-	One session every two years
108.	Economic and Social Council, special high-level meeting with the Bretton Woods institutions [General Assembly resolution 50/227]	May (1 day)	New York	54 G	I (ACEFRS)	T	SR	
109.	Committee for Programme and Coordination, organizational session [Economic and Social Council resolution 2008 (LX) and General Assembly resolution 31/93]	May (1 day)	New York	34 G	I (ACEFRS)	T	-	One session per year
110.	Committee on Economic, Social and Cultural Rights, pre-sessional working group [Economic and Social Council resolutions 1982/33, 1985/17 and 1995/39]	May	Geneva	5 E	I (EFRS)	T	-	Two sessions per year
111.	ECA, Joint Conference of African Ministers of Finance and Ministers of Economic Development and Planning, thirty-sixth session of the Commission [Economic and Social Council resolution 671 (XXV)]	May	Addis Ababa	53 G	I (AEF)	T	-	One session per year
112.	United Nations Joint Staff Pension Board, Committee of Actuaries [General Assembly resolution 1561 (XV), article XXIX]	May/June (1 week)	New York	5 E	I (ER)	T	-	One session per year
113.	United Nations Voluntary Fund for Victims of Torture, Board of Trustees, twenty-second session [General Assembly resolution 36/151]	May/June	Geneva	5 E	I (EFS)	T	-	One session per year
114.	UNICEF, Executive Board, annual session [General Assembly resolutions 57 (I) and 48/162]	2-6 June	New York	36 G	I (ACEFRS)	T	-	One session per year

Organ		Date (2003)	Location	Membership	Servicing[a]			Periodicity
115.	Group of governmental experts on tracing (illicit small arms and light weapons), third session [General Assembly resolution 56/24 U]	2-6 June	New York	25 E	I (ACEFRS)	T	-	
116.	UNCTAD, expert meeting of the Commission on Investment, Technology and Related Financial Issues [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	2-6 June	Geneva	To be determined	I (ACEFRS)	T	-	
117.	UNFCCC, meetings of subsidiary bodies of the Conference of the Parties to the Convention [General Assembly decision 56/199]	2-13 June	Bonn	180 G	I (ACEFRS)	T	-	
118.	Committee on Contributions, sixty-third session [General Assembly resolution 14 (I) A]	2-27 June	New York	18 E	I (ACEFRS)	T	-	One session per year
119.	Meeting of the States Parties to the United Nations Convention on the Law of the Sea [General Assembly resolutions 37/66 and 49/28]	9-13 June	New York	132 G	I (ACEFRS)	T	-	One or two sessions per year
120.	Committee on the Rights of the Child, pre-sessional working group [General Assembly resolutions 44/25, 47/112 and 49/211]	9-13 June	Geneva	5 E	I (ACEFRS)	T	-	Three sessions per year
121.	UNDP and UNFPA, Executive Board, annual session [General Assembly resolutions 2029 (XX) and 48/162]	9-20 June	New York	36 G	I (ACEFRS)	T	-	One session per year
122.	Committee for Programme and Coordination, forty-third session [Economic and Social Council resolution 2008 (LX) and General Assembly resolution 31/93]	9 June-3 July	New York	34 G	I (ACEFRS)	T	-	One session per year
123.	Committee on the Peaceful Uses of Outer Space, forty-sixth session [General Assembly resolution 1472 A (XIV)]	11-20 June	Vienna	61 G	I (ACEFRS)	T	PV[c]	One session per year
124.	UNCTAD, expert meeting of the Commission on Trade in Goods and Services, and Commodities [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	16-20 June	Geneva	To be determined	I (ACEFRS)	T	-	
125.	Meeting of persons chairing human rights treaty bodies [General Assembly resolutions 46/111 and 49/178]	23-27 June	Geneva	8 E	I (EFS)	T	-	One session per year
126.	UNCTAD, expert meeting of the Commission on Enterprise, Business Facilitation and Development [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	23-27 June	Geneva	To be determined	I (ACEFRS)	T	-	
127.	United Nations Administrative Tribunal [General Assembly resolution 351 A (IV)]	23 June-25 July	Geneva	7 E	I (EF)	T	PV[b]	Two sessions per year

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
128.	United Nations Board of Auditors [General Assembly resolution 74 (I)]	25-27 June	New York	3 E	-	-	-	One session per year
129.	Committee on the Elimination of Discrimination against Women, twenty-ninth session [General Assembly resolutions 34/180 and 51/68]	30 June-25 July	New York	23 E	I (ACEFRS)	T	SR	Two sessions per year
130.	Economic and Social Council, substantive session [Charter]	30 June-25 July	Geneva	54 G	I (ACEFRS)	T	SR	One session per year
131.	United Nations Commission on International Trade Law, thirty-sixth session [General Assembly resolution 2205 (XXI)]	30 June-18 July	Vienna	36 G	I (ACEFRS)	T	SR	One session per year
132.	Commission on Human Rights, Subcommission on the Promotion and Protection of Human Rights, Working Group on Contemporary Forms of Slavery [Economic and Social Council decision 16 (LVI)]	June (8 days)	Geneva	5 E	I (EFRS)	T	-	One session per year
133.	Voluntary Fund for Technical Cooperation in the Field of Human Rights, Board of Trustees [Economic and Social Council decision 1993/283]	June (4 days)	Geneva	5 E	I (EF)	T	-	Two sessions per year
134.	Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991), forty-eighth session[f]	June (3 days)	Geneva	15 G	I (ACEFRS)	T	SR	Four sessions per year
135.	United Nations international meeting on the question of Palestine [General Assembly resolution 56/33]	June (3 days)	To be determined	To be determined	I (EF)	T	-	
136.	Committee on Non-Governmental Organizations, organizational session [Economic and Social Council resolution 1996/31]	June (1 day)	New York	19 G	I (ACEFRS)	T	-	
137.	Committee of Permanent Representatives to UN-Habitat [General Assembly resolution 56/206]	June (1 day)	Nairobi	58 G	I (ACEFRS)	T	-	Four meetings per year
138.	Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples [General Assembly resolution 1654 (XVI)]	June/July (6-8 meetings per week, up to 30 meetings)	New York	25 G	I (ACEFRS)	T	SR[c]	
139.	Advisory Board on Disarmament Matters [General Assembly resolution 37/99 K]	June/July (3-4 days)	New York	20 E	I (ACEFRS)	T	-	Two sessions per year
140.	UNEP, Committee of Permanent Representatives, eighty-third meeting [Governing Council decision 13/2]	June/July (1 day)	Nairobi	58 G	I (ACEFRS)	T	-	Four sessions per year
141.	UNCTAD, Intergovernmental Group of Experts on Competition Law and Policy [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	7-11 July	Geneva	To be determined	I (ACEFRS)	T	-	

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
142.	Biennial meeting of States to consider the implementation of the Programme of Action on Small Arms [General Assembly resolution 56/24 U]	7-11 July	New York	193 G	I (ACEFRS)	T	SR	
143.	ICSC, fifty-seventh session [General Assembly resolution 3357 (XXIX)]	7-18 July	New York	15 E	I (EFRS)	I	-	Two sessions per year
144.	UNCTAD, expert meeting of the Commission on Investment, Technology and Related Financial Issues [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	16-18 July	Geneva	To be determined	I (ACEFRS)	T	-	
145.	UNCTAD, expert meeting of the Commission on Enterprise, Business Facilitation and Development [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	21-25 July	Geneva	To be determined	I (ACEFRS)	T	-	
146.	Group of Governmental Experts on the United Nations Register of Conventional Arms [General Assembly resolution 55/33 U]	21 July-1 August	New York	22 E	I (ACEFRS)	T	-	
147.	Ad Hoc Committee on the elaboration of a convention against corruption, sixth session [General Assembly resolution 56/260]	21 July-1 August	Vienna	189 G	I (ACEFRS)	T	-	
148.	Committee on the Elimination of Discrimination against Women, pre-sessional working group [General Assembly resolutions 45/124, 47/94 and 51/68]	28 July-1 August	New York	4 E	I (EFS)	T	-	Two sessions per year
149.	Committee on the Elimination of Discrimination against Women, Optional Protocol [General Assembly resolution 55/70]	28 July-1 August	New York	5 E	-	T	-	Two sessions per year
150.	UNCTAD, expert meeting of the Commission on Investment, Technology and Related Financial Issues [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	28 July-1 August	Geneva	To be determined	I (ACEFRS)	T	-	
151.	Conference on Disarmament, third part [General Assembly resolutions 1722 (XVI), S-10/2 and 34/83 L]	28 July-10 September	Geneva	61 G	I (ACEFRS)	T	PV	One session in three parts per year
152.	Human Rights Committee, seventy-eighth session [General Assembly resolution 2200 A (XXI)]	July (3 weeks)	Geneva	18 E	I (AEFRS)	T	SR	Three sessions per year
153.	United Nations Joint Staff Pension Board, Standing Committee [General Assembly resolution 248 (III)]	July (1 week)	New York	15 E	I (EF)	T	-	One session every two years

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
154.	Human Rights Committee, Working Group on Communications [General Assembly resolution 2200 A (XXI)]	July (1 week)	Geneva	9 E	I (EFRS)	T	-	Three sessions per year
155.	Commission on Human Rights, Subcommission on the Promotion and Protection of Human Rights, Working Group on Indigenous Populations [Economic and Social Council resolution 1982/34]	July (1 week)	Geneva	5 E	I (CEFRS)	T	-	One session per year
156.	Subcommittee of Experts on the Transport of Dangerous Goods and Subcommittee of Experts on the Globally Harmonized System of Classification and Labelling of Chemicals [Economic and Social Council resolutions 1989/104 and 1999/65]	July	Geneva	23 G	I (CEFRS)	T	-	One or two sessions per year
157.	Committee on the Elimination of Racial Discrimination, sixty-third session [General Assembly resolution 2106 A (XX)]	July/August (3 weeks)	Geneva	18 E	I (CEFRS)	T	SR	Two sessions per year
158.	Commission on Human Rights, Subcommission on the Promotion and Protection of Human Rights, fifty-fifth session [Economic and Social Council resolution 9 (II)]	July/August (3 weeks)	Geneva	26 E	I (ACEFRS)	T	SR	One session per year
159.	Commission on the Limits of the Continental Shelf [annex II, article 2 (5), of the United Nations Convention on the Law of the Sea]	25-29 August	New York	21 E	I (ACEFRS)	T	-	Two sessions per year
160.	Commission on Human Rights, Subcommission on the Promotion and Protection of Human Rights, Working Group on Communications [Economic and Social Council resolution 1503 (XLVIII)]	August (2 weeks)	Geneva	5 E	I (CEFRS)	T	-	One session per year
161.	Commission on Human Rights, Working Group on Enforced and Involuntary Disappearances, seventieth session [Economic and Social Council decision 2001/221]	August (1 week)	Geneva	5 E	I (AEFS)	T	-	
162.	United Nations North American meeting on the question of Palestine [General Assembly resolution 56/33]	August (3 days)	To be determined	To be determined	I (EF)	T	-	
163.	Commission on Human Rights, Working Group on Arbitrary Detention, thirty-seventh session [Economic and Social Council decision 2000/263]	1-5 September	Geneva	5 E	I (EFS)	T	-	
164.	UNCITRAL, Working Group on Insolvency Law, twenty-ninth session [General Assembly resolution 33/92]	1-5 September	Vienna	36 G	I (ACEFRS)	T	-	Two sessions per year
165.	Advisory Committee on Administrative and Budgetary Questions [General Assembly resolution 173 (II)]	2 September-19 December	New York	16 E	I (ACEFRS)	T	-	Three sessions per year
166.	UNDP and UNFPA, Executive Board, second regular session [General Assembly resolutions 2029 (XX) and 48/162]	8-12 September	New York	36 G	I (ACEFRS)	T	-	

Organ		Date (2003)	Location	Membership	Servicing[a]			Periodicity
167.	UNCITRAL, Working Group on Security Interests, fourth session [General Assembly resolution 33/92]	8-12 September	Vienna	36 G	I (ACEFRS)	T	-	Two sessions per year
168.	General Assembly, fifty-eighth session [Charter]	9 September-December	New York	189 G	I (ACEFRS)	T	PV/SR[b]	
169.	UNCTAD, expert meeting of the Commission on Trade in Goods and Services, and Commodities [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	10-12 September	Geneva	To be determined	I (ACEFRS)	T	-	
170.	UNICEF, Executive Board, second regular session [General Assembly resolutions 57 (I) and 48/162]	15-19 September	New York	36 G	I (ACEFRS)	T	-	
171.	UNCTAD, expert meeting of the Commission on Enterprise, Business Facilitation and Development [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	15-19 September	Geneva	To be determined	I (ACEFRS)	T	-	
172.	Committee on the Rights of the Child, thirty-fourth session [General Assembly resolutions 44/25, 47/112 and 49/211]	15 September-3 October	Geneva	10 E	I (ACEFRS)	T	SR	Three sessions per year
173.	Investments Committee [General Assembly resolution 248 (III)]	22-23 September	New York	11-12 E	-	-	-	Four or five meetings per year
174.	UNCTAD, Working Party on the Medium-term Plan and the Programme Budget [UNCTAD resolution 114 (V) and Trade and Development Board decision 156 (XVII)]	22-26 September	Geneva	[b]	I (ACEFRS)	T	-	One or two sessions per year
175.	UNCTAD, expert meeting of the Commission on Trade in Goods and Services, and Commodities [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	29 September-3 October	Geneva	To be determined	I (ACEFRS)	T	-	
176.	Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991), forty-ninth session[f]	September (3 days)	Geneva	15 G	I (ACEFRS)	T	SR	Four sessions per year
177.	General Assembly, high-level dialogue on strengthening international economic cooperation for development through partnership [General Assembly resolutions 53/181 and 55/193]	September (2 days)	New York	189 G	I (ACEFRS)	T	PV	One session every two years
178.	UNCTAD, Intergovernmental Working Group of Experts on International Standards of Accounting and Reporting [Economic and Social Council resolution 1982/67]	September (1 week)	Geneva	34 G	I (ACEFRS)	T	-	

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
179.	Committee of Permanent Representatives to UN-Habitat [General Assembly resolution 56/206]	September (1 day)	Nairobi	58 G	I (ACEFRS)	T	-	Four meetings per year
180.	UNRWA, Advisory Commission [General Assembly resolution 302 (IV)][f]	September (1 day)	Amman	10 G	I (AEF)	T	-	One session per year
181.	Fifth Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-personnel Mines and on Their Destruction [article 11, paragraph 2, of the Convention][f]	September	To be determined	122 G	I (ACEFRS)	T	-	One session per year
182.	UNEP, Committee of Permanent Representatives, eighty-fourth meeting [Governing Council decision 13/2]	September/ October (1 day)	Nairobi	58 G	I (ACEFRS)	T	-	Four sessions per year
183.	United Nations Staff Pension Committee [General Assembly resolution 248 (III)]	September/ October (1 meeting)	New York	12 E	-	-	-	Three sessions of one meeting each per year
184.	Ad Hoc Group of Experts on International Cooperation in Tax Matters [Economic and Social Council resolutions 1273 (XLIII) and 1765 (LIV)]	Third quarter (1 week)	New York	25 E	I (ACEFRS)	T	-	One session every two years
185.	UNCITRAL, Working Group on Privately-Financed Infrastructure Projects, seventh session [General Assembly resolution 33/92]	6-10 October	Vienna	36 G	I (ACEFRS)	T	-	Two sessions per year
186.	Committee on the Rights of the Child, pre-sessional working group [General Assembly resolutions 44/25, 47/112 and 49/211]	6-10 October	Geneva	5 E	I (ACEFRS)	T	-	Three sessions per year
187.	UNCTAD, Trade and Development Board, fiftieth session [General Assembly resolution 1995 (XIX) and UNCTAD resolution 114 (V)]	6-17 October	Geneva	[b]	I (ACEFRS)	T	-	One session per year
188.	UNCITRAL, Working Group on Transport Law, twelfth session [General Assembly resolution 33/92]	13-17 October	Vienna	36 G	I (ACEFRS)	T	-	Two sessions per year
189.	UNCITRAL, Working Group on Arbitration, thirty-ninth session [General Assembly resolution 33/92]	10-14 November	Vienna	36 G	I (ACEFRS)	T	-	Two sessions per year
190.	UNCITRAL, Working Group on Electronic Commerce, forty-second session [General Assembly resolution 33/92]	17-21 November	Vienna	36 G	I (ACEFRS)	T	-	Two sessions per year
191.	UNCCD, Conference of the Parties to the Convention, sixth session, and meetings of subsidiary bodies [General Assembly resolution 56/196]	19-31 October	Bonn	176 G	I (ACEFRS)	T	-	One session every two years
192.	WFP, Executive Board, third regular session [Economic and Social Council decision 1995/227 and General Assembly resolution 50/8][f]	20-24 October	Rome	36 G	I (ACEFRS)	T	-	

Organ		Date (2003)	Location	Membership	Servicing[a]			Periodicity
193.	International Narcotics Control Board, seventy-eighth session [Single Convention on Narcotic Drugs of 1961, article 11]	29 October-14 November	Vienna	13 E	I (ACEFRS)	T	-	Two or three sessions per year
194.	UNHCR, Executive Committee, fifty-fourth session [General Assembly resolution 1166 (XII)]	October (1 week)	Geneva	61 G	I (ACEFRS)	T	SR	One session per year
195.	Human Rights Committee, Working Group on Communications [General Assembly resolution 2200 A (XXI)]	October (1 week)	Geneva	9 E	I (EFRS)	T	-	Three sessions per year
196.	Advisory Committee on the United Nations Programme of Assistance in the Teaching, Study, Dissemination and Wider Appreciation of International Law, thirty-eighth session [General Assembly resolution 2099 (XX)]	October (2 days)	New York	25 G	I (ACEFRS)	T	-	One session per year
197.	United Nations Administrative Tribunal [General Assembly resolution 351 (IV)]	October/November (5 weeks)	New York	7 E	I (EF)	T	PV[b]	Two sessions per year
198.	Human Rights Committee, seventy-ninth session [General Assembly resolution 2200 A (XXI)]	October/November (3 weeks)	Geneva	18 E	I (AEFRS)	T	SR	Three sessions per year
199.	United Nations System Chief Executives Board for Coordination, second regular session [Economic and Social Council decision 2001/321]	October/November (2-3 days)	New York	26 ST	I (EF)	T	-	Two sessions per year
200.	Commission on Human Rights, Working Group on Arbitrary Detention, thirty-eighth session [Economic and Social Council decision 2000/263]	19-28 November	Geneva	5 E	I (EFS)	T	-	
201.	Investments Committee [General Assembly resolution 248 (III)]	24-25 November	New York	11-12 E	-	-	-	Four or five meetings per year
202.	UNCTAD, Commission on Investment, Technology and Related Financial Issues [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	24-28 November	Geneva	To be determined	I (ACEFRS)	T	-	
203.	Committee on the Exercise of the Inalienable Rights of the Palestinian People, Special Meeting in Observance of the International Day of Solidarity with the Palestinian People [General Assembly resolutions 32/40 B and 33/28]	29 November	New York	25 G	I (ACEFRS)	T	PV	One session per year
204.	Committee on Economic, Social and Cultural Rights, thirty-first session [Economic and Social Council resolutions 1982/33, 1985/17 and 1995/39]	November (3 weeks)	Geneva	18 E	I (AEFRS)	T	SR	Two sessions per year
205.	Committee against Torture, thirty-first session [General Assembly resolution 39/46 A]	November (2 weeks)	Geneva	10 E	I (EFRS)	T	SR	Two sessions per year

	Organ	*Date (2003)*	*Location*	*Membership*	*Servicing*[a]			*Periodicity*
206.	Commission on Human Rights, Working Group on Enforced and Involuntary Disappearances, seventy-first session [Economic and Social Council decision 2001/221]	November (8 days)	Geneva	5 E	I (AEFS)	T	-	
207.	Committee against Torture, pre-sessional working group [General Assembly resolution 56/44]	November (1 week)	Geneva	4 E	I (EFRS)	T	-	
208.	United Nations Pledging Conference for Development Activities [General Assembly resolution 32/197]	November (1 day)	New York	193 G	I (ACEFRS)	T	-	One session per year
209.	Ninth Meeting of States Parties to the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment [General Assembly resolution 39/46 A]	November (1 day)	Geneva	124 G	I (EFRS)	T	SR	One session every two years
210.	Ad Hoc Committee of the General Assembly for the Announcement of Voluntary Contributions to the United Nations Relief and Works Agency for Palestine Refugees in the Near East [General Assembly resolution 1729 (XVI)]	November (1 meeting)	New York	193 G	I (ACEFRS)	T	-	One meeting per year
211.	UNDP, Inter-Agency Consultative Meeting [General Assembly resolution 32/197]	November/ December (3 days)	New York	33 ST	-	-	-	
212.	Panel of External Auditors of the United Nations, the Specialized Agencies and the International Atomic Energy Agency [General Assembly resolutions 347 (IV) and 1438 (XIV)]	1-9 December	To be determined	9 E	I (EF)	-	-	One session per year
213.	UNFCCC, Conference of the Parties to the Convention, ninth session, and meetings of subsidiary bodies [General Assembly resolution 56/199]	1-12 December	Bonn	180 G	I (ACEFRS)	T	-	
214.	Commission on Narcotic Drugs, resumed forty-sixth session [Economic and Social Council resolutions 9 (I) and 1991/39]	8-10 December	Vienna	53 G	I (ACEFRS)	T	-	One session every two years
215.	UNCTAD, expert meeting of the Commission on Trade in Goods and Services, and Commodities [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	8-12 December	Geneva	To be determined	I (ACEFRS)	T	-	
216.	United Nations Board of Auditors, special session [General Assembly resolution 74 (I)]	10 December	To be determined	3 E	-	-	-	One session per year
217.	UNCTAD, Commission on Enterprise, Business Facilitation and Development [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	15-19 December	Geneva	[b]	I (ACEFRS)	T	-	

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
218.	Committee on Economic, Social and Cultural Rights, pre-sessional working group [Economic and Social Council resolutions 1982/33, 1985/17 and 1995/39]	December (1 week)	Geneva	5 E	I (EFRS)	T	-	Two sessions per year
219.	UNU, Council, fiftieth session [General Assembly resolution 3081 (XXVIII)]	December (1 week)	Tokyo	28 E	I (EF)	T	-	One session per year
220.	Voluntary Fund for Technical Cooperation in the Field of Human Rights, Board of Trustees [Economic and Social Council decision 1993/283]	December (4 days)	Geneva	5 E	I (EF)	T	-	Two sessions per year
221.	Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991), fiftieth session[f]	December (3 days)	Geneva	15 G	I (ACEFRS)	T	SR	Four sessions per year
222.	UNICEF, Executive Board, extraordinary budgetary session [Executive Board decision 2000/7]	December (2 days)	New York	36 G	I (ACEFRS)	T	PV	One session every two years
223.	Disarmament Commission, organizational session [General Assembly resolution S-10/2]	December (2 days)	New York	189 G	I (ACEFRS)	T	PV	One session per year
224.	Committee of Permanent Representatives to UN-Habitat [General Assembly resolution 56/206]	December (1 day)	Nairobi	58 G	I (ACEFRS)	T	-	Four meetings per year
225.	Ad Hoc Committee of the General Assembly for the Announcement of Voluntary Contributions to the Programme of the United Nations High Commissioner for Refugees [General Assembly resolution 55/75]	December (1 meeting)	Geneva	193 G	I (ACEFRS)	T	-	One meeting per year
226.	Committee of Experts on the Transport of Dangerous Goods and Subcommittee of Experts on the Globally Harmonized System of Classification and Labelling of Chemicals [Economic and Social Council resolutions 1989/104 and 1999/65]	December	Geneva	22 G	I (CEFRS)	T	-	One or two sessions per year
227.	UNEP, Committee of Permanent Representatives, eighty-fifth meeting [Governing Council decision 13/2]	December	Nairobi	58 G	I (ACEFRS)	T	-	Four sessions per year
228.	UNCTAD, other commodity conferences and commodity meetings [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	As required (up to 30 meetings)	Geneva	[b]	I (ACEFRS)	T	-	As required
229.	UNCTAD, seminars and study groups [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	As required (up to 30 meetings)	Geneva	[b]	I (ACEFRS)	T	-	As required

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
230.	UNCTAD, consultations of the Secretary-General and of the President of the Trade and Development Board [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	As required (up to 20 meetings)	Geneva	[b]	I (ACEFRS)	T	-	As required
231.	UNCTAD, executive sessions of the Trade and Development Board [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	As required (3 days)	Geneva	[b]	I (ACEFRS)	T	-	As required
232.	UNDP and UNFPA, Executive Board, briefings and informal consultations [General Assembly resolutions 2020 (XX) and 48/162]	As required	New York	36 G	I (ACEFRS)	T	-	As required
233.	UNICEF, Executive Board, briefings and informal consultations [General Assembly resolutions 57 (I) and 48/162]	As required	New York	36 G	I (ACEFRS)	T	-	As required
234.	Trusteeship Council (and drafting committees) [Charter]	As required	New York	5 G	I (CEFR)	T	PV[c]	As required
235.	Security Council [Charter]	As required	New York	15 G	I (ACEFRS)	T	PV	As required
236.	Security Council Committee of Experts [decision taken by the Security Council at its first meeting, 1946]	As required	New York	15 G	I (ACEFRS)	T	SR	As required
237.	Security Council, Committee on the Admission of New Members [decision taken by the Security Council at its 42nd meeting, 1946]	As required	New York	15 G	I (ACEFRS)	T	SR	As required
238.	Security Council, Committee on Council Meetings away from Headquarters [decision taken by the Security Council at its 1625th meeting]	As required	New York	15 G	I (ACEFRS)	T	SR	As required
239.	Security Council Commission established under Security Council resolution 446 (1979)	As required	New York	3 G	I (ACEFRS)	T	SR	As required
240.	Security Council, Ad Hoc Committee established under Security Council resolution 507 (1982)	As required	New York	4 G	I (ACEFRS)	T	SR	As required
241.	Security Council Committee established by resolution 661 (1990) concerning the situation between Iraq and Kuwait	As required	New York	15 G	I (ACEFRS)	T	SR	As required
242.	Security Council Committee established pursuant to resolution 748 (1992) concerning the Libyan Arab Jamahiriya	As required	New York	15 G	I (ACEFRS)	T	SR	As required
243.	Security Council Committee established pursuant to resolution 751 (1992) concerning Somalia	As required	New York	15 G	I (ACEFRS)	T	SR	As required

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
244.	Security Council Committee established pursuant to resolution 864 (1993) concerning Angola	As required	New York	15 G	I (ACEFRS)	T	SR	As required
245.	Security Council Committee established pursuant to resolution 918 (1994) concerning Rwanda	As required	New York	15 G	I (ACEFRS)	T	SR	As required
246.	Security Council Committee established pursuant to resolution 985 (1995) concerning Liberia	As required	New York	15 G	I (ACEFRS)	T	SR	As required
247.	Security Council Committee established pursuant to resolution 1132 (1997) concerning Sierra Leone	As required	New York	15 G	I (ACEFRS)	T	SR	As required
248.	Security Council Committee established pursuant to resolution 1160 (1998)	As required	New York	15 G	I (ACEFRS)	T	SR	As required
249.	Security Council Committee established pursuant to resolution 1267 (1999) concerning Afghanistan	As required	New York	15 G	I (ACEFRS)	T	SR	As required
250.	Security Council Committee established pursuant to resolution 1298 (2000) concerning the situation between Eritrea and Ethiopia	As required	New York	15 G	I (ACEFRS)	T	SR	As required
251.	Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism	As required	New York	15 G	I (ACEFRS)	T	SR	As required
252.	Security Council, Governing Council of the United Nations Compensation Commission established pursuant to Security Council resolution 692 (1991)[f]	As required	Geneva	15 G	I (ACEFRS)	T	SR	As required
253.	United Nations Conciliation Commission for Palestine [General Assembly resolution 194 (III)]	As required	New York	3 G	I (EF)	T	-	As required
254.	Special Committee on Peacekeeping Operations and its Working Group [General Assembly resolution 2006 (XIX)]	As required	New York	To be determined	I (ACEFRS)	T	-	As required
255.	Committee on the Exercise of the Inalienable Rights of the Palestinian People [General Assembly resolution 3376 (XXX)]	As required	New York	25 G	I (ACEFRS)	T	SR	As required
256.	Committee on Conferences [General Assembly resolution 43/222 B]	As required	New York	21 G	I (AEFRS)	T	-	As required
257.	Committee on Relations with the Host Country [General Assembly resolution 2819 (XXVI)]	As required	New York	19 G	I (ACEFRS)	T	-	As required
258.	Economic and Social Council, informal consultations [General Assembly resolution 50/227]	As required	New York	54 G	I (ACEFRS)	T	-	As required
259.	ECE, committees and working groups [Economic and Social Council resolution 36 (IV)]	As required	Geneva	55 G	To be determined	T	-	

	Organ	Date (2003)	Location	Membership	Servicing[a]			Periodicity
260.	International Tribunal for the Prosecution of Persons Responsible for Serious Violations of International Humanitarian Law Committed in the Territory of the Former Yugoslavia since 1991 [Security Council resolution 808 (1993) and General Assembly resolution 47/235][f]	As required	The Hague	11 E	I (EF)	T	-	As required
261.	International Criminal Tribunal for the Prosecution of Persons Responsible for Genocide and Other Serious Violations of International Humanitarian Law Committed in the Territory of Rwanda and Rwandan Citizens Responsible for Genocide and Other Such Violations Committed in the Territory of Neighbouring States between 1 January and 31 December 1994 [Security Council resolution 955 (1994)][f]	As required	Arusha	11 E	I (EF)	T	-	As required
262.	Ad Hoc Committee on the Elaboration of a Convention against Transnational Organized Crime (on Rules of Procedure for the Conference of States Parties) [General Assembly resolution 55/25][j]	To be determined (2 weeks)	Vienna	193 G	I (ACEFRS)	T	-	
263.	Conference of the Parties to the United Nations Convention against Transnational Organized Crime [General Assembly resolution 55/25][k]	To be determined	Vienna	To be determined	I (ACEFRS)	T	-	
264.	Sixth meeting of governmental experts from landlocked and transit developing countries and representatives of donor countries and financial and development institutions [General Assembly resolution 56/180]	To be determined (1 week)	New York	To be determined	I (ACEFRS)	T	-	
265.	Sixteenth United Nations Regional Cartographic Conference for Asia and the Pacific [Economic and Social Council decision 1997/221]	To be determined (1 week)	Japan	51 G	I (CEFR)	T	-	One session every three years
266.	Commission on Narcotic Drugs, meeting of heads of national drug law enforcement agencies, Asia and the Pacific region [Economic and Social Council resolutions 1985/11 and 1988/15]	To be determined (1 week)	Bangkok	51 G	I (CEFR)	T	-	One session per year
267.	Commission on Narcotic Drugs, meeting of heads of national drug law enforcement agencies, Latin America and the Caribbean region [Economic and Social Council resolutions 1987/34 and 1988/15]	To be determined (1 week)	Santiago	41 G	I (EFS)	T	-	One session per year
268.	Commission on Narcotic Drugs, meeting of heads of national drug law enforcement agencies, African region [Economic and Social Council resolution 1985/11]	To be determined (1 week)	Addis Ababa	53 G	I (AEF)	T	-	One session per year
269.	Commission on Narcotic Drugs, Subcommission on Illicit Drug Traffic and Related Matters in the Near and Middle East [Economic and Social Council resolution 1776 (LIV)]	To be determined (1 week)	A capital in the region	23 G	I (AER)	T	-	One session per year

Organ		Date (2003)	Location	Membership	Servicing[a]			Periodicity
270.	General meeting on cooperation between the representatives of the secretariats of the United Nations system and the General Secretariat of the League of Arab States and its specialized organizations [General Assembly resolutions 45/82 and 50/16]	To be determined (3 days)	To be determined	27 ST	I (AEF)	T	-	One session every two years
271.	International Ministerial Meeting of Landlocked and Transit Developing Countries and International Financial and Development Institutions on Transit Transport Cooperation [General Assembly resolution 56/180]	To be determined (2 days)[f]	New York or To be determined	To be determined	I (ACEFRS)	T	-	
272.	ECLAC, Committee of the Whole, twenty-sixth session [Economic and Social Council resolution 106 (VI)]	To be determined (2 days)	Santiago	41 G	I (EFS)	T	-	One session every two years
273.	General Assembly, Fourth Committee, resumed session [Charter]	To be determined	New York	189 G	I (ACEFRS)	T	SR	
274.	Ad Hoc Committee on the Indian Ocean [General Assembly resolution 56/16]	To be determined	New York	44 G	I (ACEFRS)	T	SR	One session every two years
275.	Ad Hoc Open-ended Working Group on Informatics [Economic and Social Council decision 2001/24]	To be determined	New York	54 G	-	T	-	
276.	Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects [article 13, paragraph 1, of Amended Protocol][f]	To be determined	Geneva	58 G	I (ACEFRS)	T	-	One session per year
277.	Commission on Human Rights, intergovernmental working group on racism, racial discrimination, xenophobia and related intolerance (implementation of the Durban Declaration and Programme of Action) [Economic and Social Council decision 2002/270]	To be determined	Geneva	53 G	I (ACEFRS)	T	-	
278.	Commission on Human Rights, open-ended working group on the right to development [Economic and Social Council decision 2002/271]	To be determined	Geneva	53 G	I (ACEFRS)	T	-	
279.	Preparatory meetings for the eleventh session of UNCTAD [Trade and Development Board decision at its thirteenth executive session (8 July 1996) and General Assembly resolution 51/167]	To be determined	Geneva	[b]	I (ACEFRS)	T	-	

	Organ	Date (2003)	Location	Membership	Servicing[a]	Periodicity
280.	General meeting of representatives of the United Nations system and of the Organization of American States [General Assembly resolution 55/15]	To be determined	To be determined	To be determined	- T -	One session every two years

[a] The languages in which interpretation will be provided are indicated. Languages in which translation and meeting records will be provided vary according to the rules of procedure applicable to the body concerned, and in the case of some working groups and similar bodies, according to the actual requirements when these are less than would be provided under the rules of procedure.

[b] Open to the participation of all interested States members of UNCTAD (UNCTAD resolution 80 (III), para. 9).

[c] For plenary meetings only.

[d] The Economic and Social Council, in its decision 2002/281, authorized 14 fully-serviced additional meetings, including summary records, in accordance with rules 29 and 31 of the rules of procedure of the functional commissions of the Council. The Council approved the Commission's decision to request the Chairperson of the fifty-ninth session of the Commission to make every effort to organize the work of the session within the time normally allotted so that the additional meetings that the Council authorized would be utilized only if they proved to be absolutely necessary.

[e] The General Assembly, in paragraph 8 of its resolution 53/45, noted with satisfaction that, in accordance with paragraph 9 of Assembly resolution 52/56, the Committee on the Peaceful Uses of Outer Space, at its forty-first session, had reviewed further its requirements for unedited verbatim transcripts and agreed to continue the use of those transcripts.

[f] Conference services are funded from extrabudgetary resources or provided on a reimbursable basis.

[g] Pursuant to paragraph 4 of General Assembly resolution 56/242, and as decided by the Assembly previously, United Nations intergovernmental bodies are requested to avoid holding meetings on Orthodox Good Friday, which falls on 25 April 2003.

[h] When holding oral hearings.

[i] It has been the practice to provide verbatim records for plenary and First Committee meetings only.

[j] To meet in advance of the first session of the Conference of the Parties to the Convention against Transnational Organized Crime in order to prepare the draft rules of procedure for the Conference.

[k] To be convened not later than one year following the entry into force of the Convention.

[l] Preceded by a three-day meeting of senior officials.

B. List of bodies whose mandates are to be presented for renewal to the General Assembly at its fifty-seventh session

Organ	*Dates (2003)*	*Location*	*Membership*	*Servicing*[a]		*Periodicity*
1. Ad Hoc Committee established by General Assembly resolution 51/210 of 17 December 1996	To be determined	New York	189 G	I (ACEFRS)	T	-
2. Ad Hoc Committee on Jurisdictional Immunities of States and their Properties [General Assembly resolution 55/150]	To be determined	New York	189 G	I (ACEFRS)	T	-
3. Ad Hoc Committee on an international convention against the reproductive cloning of human beings [General Assembly resolution 56/93]	To be determined	New York	189 G	I (ACEFRS)	T	-
4. Ad Hoc Committee on the convention on the safety of United Nations and associated personnel [General Assembly resolution 56/89]	To be determined	New York	189 G	I (ACEFRS)	T	-
5. Open-ended Informal Consultative Process on Ocean Affairs and the Law of the Sea [General Assembly resolution 54/33]	To be determined	New York	189 G	I (ACEFRS)	T	-
6. Ad Hoc Committee to elaborate a convention on the rights of persons with disabilities [General Assembly resolution 56/68]	To be determined	New York	189 G	I (ACEFRS)	T	-
7. Working Group on the Financing of the United Nations Relief and Works Agency for Palestine Refugees in the Near East [General Assembly resolution 2656 (XXV)]	To be determined	New York	9 G	I (ACEFRS)	T	-
8. Open-ended Working Group on the Question of Equitable Representation on and Increase in the Membership of the Security Council and Other Matters Related to the Security Council [General Assembly resolution 48/26]	To be determined	New York	189 G	I (ACEFRS)	T	-
9. Open-ended Ad Hoc Working Group on the Causes of Conflict and the Promotion of Durable Peace and Sustainable Development in Africa [General Assembly resolution 56/37]	To be determined	New York	189 G	I (ACEFRS)	T	-
10. Special Committee on the Charter of the United Nations and on the Strengthening of the Role of the Organization [General Assembly resolution 3349 (XXIX)]	To be determined	New York	189 G	I (ACEFRS)	T	-

Organ	Dates (2003)	Location	Membership	Servicing[a]		Periodicity
11. Special Committee to Investigate Israeli Practices Affecting the Human Rights of the Palestinian People and Other Arabs of the Occupied Territories [General Assembly resolution 2443 (XXIII)]	To be determined	Geneva	3 G	I (AEF)	T	PV[b]

[a] The languages in which interpretation will be provided are indicated. Languages in which translation and meeting records will be provided vary according to the rules of procedure applicable to the body concerned and, in the case of some working groups and similar bodies, according to the actual requirements when these are less than would be provided under the rules of procedure.

[b] When holding oral hearings.

C. Draft revised calendar of conferences and meetings of the principal organs of the specialized agencies, the International Atomic Energy Agency and treaty bodies established under the auspices of the United Nations, 2003

Organ	Dates (2003)	Location
1. IAEA, Board of Governors, Programme and Budget Committee	20 January	Vienna
2. WHO, Executive Board	20-28 January	Geneva
3. ICAO, Committee	January/February	Montreal
4. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group B and informal/expert meetings	17 February-7 March	Vienna
5. IFAD, Governing Council	19-20 February	Rome
6. ICAO, Council	February/March	Montreal
7. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group A and informal/expert meetings	10-14 March	Vienna
8. IAEA, Board of Governors	17 March	Vienna
9. ILO, Governing Body and its committees	March	Geneva
10. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, twentieth session	22-25 April	Vienna
11. IFAD, Executive Board	23-24 April	Rome
12. UNIDO, Programme and Budget Committee, nineteenth session	28 April-2 May	Vienna
13. UPU, Postal Operations Council	April	Berne
14. Organization for the Prohibition of Chemical Weapons, Executive Council	April	The Hague
15. ICAO, Committee	April/May	Montreal
16. IAEA, Board of Governors, Programme and Budget Committee	5 May	Vienna
17. World Meteorological Congress	5-24 May	Geneva
18. WHO, World Health Assembly, fifty-sixth session	19-28 May	Geneva
19. WMO, Executive Council	26-28 May	Geneva
20. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group B and informal/expert meetings	26 May-13 June	Vienna
21. Conference of the States Parties to the Convention on the Prohibition of Chemical Weapons, sixth session	May	The Hague
22. ICAO, Council	May/June	Montreal
23. UNESCO, Executive Board	May/June	Paris
24. ILO, General Conference	3-19 June	Geneva
25. FAO, Council	9-14 June	Rome

Organ	*Dates (2003)*	*Location*
26. IAEA, Board of Governors	16 June	Vienna
27. UNIDO, Industrial Development Board	23-27 June	Vienna
28. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group A and informal/expert meetings	23-27 June	Vienna
29. ITU, Council	June	Geneva
30. ILO, Governing Body and its committees	June	Geneva
31. IMO, Council	June	London
32. Organization for the Prohibition of Chemical Weapons, Executive Council	June	The Hague
33. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, twenty-first session	18-22 August	Vienna
34. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, Working Group B and informal/expert meetings	25 August-12 September	Vienna
35. IFAD, Executive Board	4-5 September	Rome
36. IAEA, Board of Governors	8 September	Vienna
37. IAEA, General Conference	15-19 September	Vienna
38. IAEA, Board of Governors	22 September	Vienna
39. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty, Working Group A and informal/expert meeting	22-26 September	Vienna
40. Organization for the Prohibition of Chemical Weapons, Executive Council	September	The Hague
41. WIPO, Assemblies of Member States	September/October	Geneva
42. IMF/World Bank, joint annual meetings of the Boards of Governors	September/October	Washington, D.C.
43. World Food Day	October	Montreal
44. ICAO, Committee	October	Montreal
45. UPU, Council of Administration	October	Berne
46. UNESCO, Executive Board	October	Paris
47. UNESCO, General Conference	October/November	Paris
48. Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization, twenty-second session	3-7 November	Vienna
49. IAEA, Board of Governors, Technical Assistance and Cooperation Committee	17 November	Vienna
50. IAEA, Board of Governors	20 November	Vienna
51. FAO, Council	26-28 November	Rome
52. FAO, Conference	29 November-10 December	Rome

53. ILO, Governing Body and its committees	November	Geneva

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Organ	*Dates (2003)*	*Location*
54. IMO, Council	November	London
55. IMO, Assembly	November	London
56. IMO, Council	November	London
57. ICAO, Council	November/December	Montreal
58. UNIDO, General Conference, tenth session	1-5 December	Vienna
59. ITU, World Summit on the Information Society	10-12 December	Geneva
60. FAO, Council	11 December	Rome
61. IFAD, Executive Board	11-12 December	Rome
62. Organization for the Prohibition of Chemical Weapons, Executive Council	December	The Hague
63. Conference on Facilitating the Entry into Force of the Comprehensive Nuclear-Test-Ban Treaty	To be determined	Vienna
64. International Seabed Authority, Assembly, ninth session	28 July-8 August	Kingston